

Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2015-2016

I. Details of the Institution

1.1 Name of the Institution

VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE

1.2 Address Line 1

KOVAIPUDUR

City/Town

COIMBATORE

State

TAMILNADU

Pin Code

641042

Institution e-mail address

principal@vlbjcas.ac.in

Contact Nos.

0422-2605162, 2605163

Name of the Head of the Institution:

Dr.N.Rajakumar

Tel. No. with STD Code:

0422-2605162, 2605163

Mobile:

7373005162

Name of the IQAC Co-ordinator:

Dr. K.Vasudevan

Mobile:

9842932777

IQAC e-mail address:

iqac@vlbjcas.ac.in

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

TNCOGNI 3506

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC (SC)/01/RAR/21

1.5 Website address:

www.vlbjcas.ac.in

Web-link of the AQAR:

www.vlbjcas.ac.in/aqar

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.83	2008	5 Years
2	2 nd Cycle	A	3.04	2014	5 Years

1.7 Date of Establishment of IQAC :DD/MM/YYYY

23/01/2009

1.8 AQAR for the year(for example 2010-11)

2015-2016

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR : 2009 to 2010 submitted to NAAC on 23/11/2010
- ii. AQAR : 2010 to 2011 submitted to NAAC on 16/12/2011
- iii. AQAR : 2011 to 2012 submitted to NAAC on 29/09/2012
- iv. AQAR : 2012 to 2013 submitted to NAAC on 27/11/2013
- v. AQAR : 2013 to 2014 submitted to NAAC on 06/03/2015
- vi. AQAR : 2014 to 2015 submitted to NAAC on 17/03/2017

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

NIL

1.12 Name of the Affiliating University (*for the Colleges*)

Bharathiar University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="UGC"/>		
University with Potential for Excellence	<input type="text" value="-"/>	UGC-CPE	<input type="text" value="-"/>
DST Star Scheme	<input type="text" value="-"/>	UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="-"/>	Any other (<i>Specify</i>)	<input type="text" value="-"/>
UGC-COP Programmes	<input type="text" value="-"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="6"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>
2.3 No. of students	<input type="text" value="0"/>
2.4 No. of Management representatives	<input type="text" value="0"/>
2.5 No. of Alumni	<input type="text" value="0"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="0"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="0"/>
2.8 No. of other External Experts	<input type="text" value="2"/>
2.9 Total No. of members	<input type="text" value="9"/>
2.10 No. of IQAC meetings held	2

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Faculty Orientation Programme
2. Class Committee Meeting
3. Monthly Report
4. Course of Study planned

2.15 Plan of Action by IQAC / Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1 Faculty participation in learning new technology.	1. Faculty members have attended many conferences and workshops.
2. Department Activities are recorded.	2. Through Monthly Report.
3. Academic audits to enhance quality.	3. Audits conducted.
4. Submission of UGC sponsored	

project proposals 5. Orientation given for faculties in their field.	4. Project Proposals submitted 5. Internal Faculty Presentation.
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** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate any other body

Provide the details of the action taken

- | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> 1. Conducted more number of student oriented programmes and research oriented programmes. 2. Extracurricular Activities and Extension Activities were promoted. 3. Initiatives are taken to start new courses of study 4. Project proposals have been submitted |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	3	0	3	0
PG	7	0	7	0
UG	14	2	16	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	1	0	0	0
Certificate	0	0	0	0
Others	2	0	2	0
Total	27	2	29	0
Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

- CBCS pattern and core is common for the particular programme but elective options are open.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	16 UG and 7 PG programmes
Trimester	0
Annual	0

1.3 Feedback from stakeholders* (On all aspects)

	Alumni	<input checked="" type="checkbox"/>	Parents	<input checked="" type="checkbox"/>	Employers	<input checked="" type="checkbox"/>	Students	<input checked="" type="checkbox"/>
Mode of feedback :	Online	<input type="checkbox"/>	Manual	<input checked="" type="checkbox"/>	Co-operating schools (for PEI)	<input type="checkbox"/>		<input type="checkbox"/>

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes. The Curriculum and Syllabus updated based on the industrial needs and current trends and it is approved by the Academic Council.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes, B.Com PA, B.A English Literature as UG Programmes was introduced.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
121	121	0	0	0

2.2 No. of permanent faculty with Ph.D.

9

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
28	0	0	0	0	0	12	0	40	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

0

1

0

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	-	13
Presented papers	23	16	-
Resource Persons	6	1	1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Guest Lecture Programmes and Workshops are conducted.
Use of ICT, e-Library resources.
Activity Based Learning and exhibiting models.
Internal Faculty Presentation
Chart presentations.

2.7 Total No. of actual teaching days during this academic year

184

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

1. Ratio of Internal and External examiners: 20:80

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

121	121	121
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2.10 Average percentage of attendance of students

83.2

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc (Maths)	38	23	11	3	-	97.3
B.Sc (ECS)	53	17	22	7	-	80.73
B.Sc (CS)	161	29	73	45		93.3
B.Sc (CS&HM)	10	3	4	3	-	100
B.Sc (IT)	40	12	22	6	-	95.0
B.Sc (CT)	47	6	32	9	-	91.4
BCA	99	38	43	12	6	96.9
B.Com	98	11	56	29	1	98.97
B.Com (CA)	112	12	68	24	-	94.6
B.Com (CS)	41	7	31	3	-	98
B.Com (IT)	43	11	22	10	-	93
BBA	32	5	14	9	1	90.6
BBA (CA)	45	9	16	8	4	86.05
MCA	16	13	3	-	-	100
M.Sc (CS)	-	-	-	-	-	-
MBA	22	6	14	2	-	100
M.Com	21	16	4	-	-	95.2

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Review of Lesson Plan once in a Week, Continuous Internal Assessment, Feedback through Class Committee Meeting , Staff Self Appraisal.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	60
Faculty exchange programme	-
Staff training conducted by the university	7

Staff training conducted by other institutions	48
Summer / Winter schools, Workshops, etc.	7
Others	11

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	0	3	0
Technical Staff	10	0	3	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Created awareness about the submission of funding institutes and to take up Major /Minor Projects.
2. Faculties are insisted to published articles in the peer reviewed and refereed journals.
3. Conducted research oriented Programmes for both PG students and M.Phil Scholars.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL			
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	12	14	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	--
Conference proceedings	22	16	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from: NA

UGC-SAP	<input type="text" value="-"/>	CAS	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
DPE	<input type="text" value="-"/>			DBT Scheme/funds	<input type="text" value="-"/>
3.9 For colleges	Autonomy <input type="text" value="-"/>	CPE	<input type="text" value="-"/>	DBT Star Scheme	<input type="text" value="-"/>
	INSPIRE <input type="text" value="-"/>	CE	<input type="text" value="-"/>	Any Other (specify)	<input type="text" value="-"/>

3.10 Revenue generated through consultancy

Level	International	National	State	University	College
	Number		1		
Sponsoring agencies					

3.11 No. of conferences Organized by the Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
12	10	-	-	2	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. Of Ph.D . awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="0"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="0"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="0"/>	College forum	<input type="text" value="12"/>		
NCC	<input type="text" value="0"/>	NSS	<input type="text" value="7"/>	Any other	<input type="text" value="0"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSS unit have arranged the General Medical Camp with joint venture with of Annai Ortho and Throma Care on 21.06.2015.
- Eight of our NSS Students volunteers have actively participated in World Aids Awareness Day was organized by Shanthy Asharam, Kovaipudur on 2.12.2015.
- Our VLBJCAS NSS unit and Ramakrishna Cancer Research Institute jointly organized an awareness program on Breast Cancer on 09.01.2015. Pamphlets have been distributed to nearly 3000 people in and around Kovaipudur, B.K..Pudur and Kuniamuthur.
- Our VLBJCAS NSS unit with around 150 students and 3 staff members organized a NSS Camp from 04.03.2016 to 10.03.2016 at the following places Poolvampatti, Kavundanpudur, Mollapalayam, Vadevalapalayam.
- Our VLBJCAS NSS Unit organized Blood Donation Camp and around 140 students donate their blood.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8.1 Acres	NIL	Management Funds	NIL
Class rooms	72	NIL	Management Funds	72
Laboratories	10	NIL	Management Funds	10
Seminar Halls	4	NIL	Management Funds	4
No. of important equipments purchased (\geq 1-10 lakh) during the current year.	NIL	NIL	NIL	NIL
Value of the equipment purchased during the year (Rs. in Lakhs)	18,78,335	NIL	NIL	NIL
Others	NIL	NIL	NIL	NIL

4.2 Computerization of administration and library

Automation of Office and Library.

4.3 Library services: **New Items added in 2015-16**

	Existing (2014-15)		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	691	102495	216	1,00,000	907	2,02,495
Reference Books	24	12000	142	61,806	166	73,806
e-Books	10000	-	31,35000	-	10000	31,45000
Journals	191	143435	83	92,000	274	2,35,435
e-Journals	6000	-	-	5250	6000	5250
Digital Database	NLIST	-	NLIST	-	NLIST	-
CD & Video	42	2000	3611	-	3656	2000
Others (specify)	13	2000	1296	-	1309	2000

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	477	395 PC in	6 Mbps	0	NIL	6 PC	14	62

		8 Labs						
Added	6	6	NIL	NIL	NIL	NIL	02	4
Total	491	403	6 Mbps	0	NIL	6 PC	16	66

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

6 Mbps Broad Band Net facilities has been provided to students and teachers

4.6 Amount spent on maintenance in lakhs :

i) ICT	4, 44,561/-
ii) Campus Infrastructure and facilities	23, 68,569/-
iii) Equipments	11, 86,540/-
iv) Others	-
Total:	39, 99,670/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Initiatives have been taken through the following

1. Organizing Career guidance, Aptitude Coaching, Personality development and placement training programmes.
2. Organizing Bridge course for First Year students
3. Identifying slow learners through results .Remedial classes conducting for the slow learners.
4. Mentoring
5. Group Insurance
6. Feedback is collected from students on various student support services at the end of the year for due consideration.
7. Procurement of Passport, PAN card and bus pass.

5.2 Efforts made by the institution for tracking the progression

Tracking of progression is made by following mechanisms

1. Student Progress through Attendance.
2. All the departments maintain a record of the academic achievements of students.
3. Evaluation through feedback from students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1053	85	-	-

(b) No. of students outside the state

62

(c) No. of international students

Nil

Men	No	%	Women	No	%
	669	58.7		469	41.2

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
342	278	5	2412	NIL	3029	129	77	3	731	NIL	940

Demand ratio 1:0.6 Dropout % 1.05%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

In-House placement training programme to all UG and PG final year students was trained on Communication, Aptitude and Business Skills.

No. of students beneficiaries

751

5.5 No. of students qualified in these examinations

NET	0	SET/SLET	0	GATE	0	CAT	0
IAS/IPS etc	0	State PSC	0	UPSC	0	Others	0

5.6 Details of student counselling and career guidance

The students are given counselling through the following mechanisms

1. Placement training Programme
2. Career Guidance programme to take up Higher Studies.
3. Personality development Programme

No. of students benefitted 880

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
18	912	268	445

5.8 Details of gender sensitization programmes

Women students are given proper counselling by the women's cell of our college periodically in terms of gender issues. Awareness programmes are organized by the Women's Forum.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 67 National level 1 International level 1

No. of students participated in cultural events

State/ University level 29 National level - International level -

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level 31 National level - International level -

Cultural: State/ University level 15 National level - International level -

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	04	29,000
Financial support from government	151	6,50,250
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level
Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

Vision: The institutions physical, human and financial resources would be expanded to accommodate its anticipated growth. It would become a viable partner with the industry to achieve the required quality in education. Inculcate the total quality culture in the minds of its teachers and students and ensure their employability. The focus would be on futuristic skills and imparting knowledge to acquire global competitive edge.

Mission: Our mission is to offer educational programmes and services, which are accessible, comprehensive, society centered and flexible, in order to enhance the development of the individuals in their respective area of operation.

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The following strategies are adopted to develop the curriculum and ensure the quality education

1. Review of syllabus and curriculum by the faculty members, industrialists, members of alumni and subject experts.
2. Conduction of Board of Studies meeting once in a year.
3. Review report for the question papers.

6.3.2 Teaching and Learning

1. Effective teaching as per Lesson Plan
2. Teaching through Seminars
3. Periodical assignment to improve learning ability of students.
4. Through Industrial Visit, Field Visit, and Educational Tours.

6.3.3 Examination and Evaluation

1. Special Supplementary Examination for final years
2. Part of the Evaluation done by Internal Staff
3. Reevaluation is completely done by External Examiners in all Major Stream Of Studies

6.3.4 Research and Development

Activities are conducted to promote the Research in the campus through Preparation of proposals, Major and Minor research programmes are carried out by getting funds from agencies.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Number of Titles and Volumes have been increased
2. Digital library for students
3. 6 Mbps internet connection for students.
4. Federated searching tools in multiple database
5. Barcode printer and scanner

6.3.6 Human Resource Management

1. Faculty enrichment programmes are organized periodically
2. Staff orientation/Induction programmes are organized
3. Group insurance for all staff members
4. To improve the performance of the faculty training programmes are conducted whenever required.

6.3.7 Faculty and Staff recruitment

As per the requirement staff members are appointed before the commencement of the every academic year based on their qualification and performance in the interview.

6.3.8 Industry Interaction / Collaboration

Industries and other organizations are identified by the institution to have MoUs and Collaboration to improve the standard of higher education and meet out the needs of stake holders. TCS has signed an MOU with the Department of Commerce BPS.

6.3.9 Admission of Students

- Promoting the core and course values among the students
- Providing the placement opportunities
- Providing the services to the students in terms of academic and non academic

6.4 Welfare schemes for

Teaching	Group Insurance and Transport facilities
Non teaching	
Students	

6.5 Total corpus fund generated

10000000/-

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	YES	TUV	YES	MR
Administrative	YES	TUV	YES	MR

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- As per suggestion given by the members of Academic Council in the Question Paper the pattern for Section A has been restructured from the existing 5 questions under Definition category and 5 under Choose the Best category, to the new pattern namely Chose the Best for all the questions in Section A from the Academic Year 2015-2016.
- Dummy number system introduced .

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University deutes representatives in all statutory bodies such as Governing body, Academic Council, Board of Studies and Planning and Evaluation Commission to promote and sustain the quality of Autonomy.

6.11 Activities and support from the Alumni Association

- All the departments are having Alumni association through which meetings are conducted periodically.
- Members of Alumni of various departments offered their support to improve the curriculum to meet out the industrial needs and also they are extended their support for our student's placements.

6.12 Activities and support from the Parent – Teacher Association

Department wise Parents-teacher meetings are held to share their views to improve the overall quality

6.13 Development programmes for support staff

- Orientation programmes are organized for support staff once in a year.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Initiatives have been taken to keep the campus clean and greenery through the following:

1. Plantation
2. Maintenance of Lawn
3. Our campus is restricted to the use of plastics and also made a litter free zone which will be taken care by the NSS.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

1. Additional Credit courses are introduced for the benefit of students in order to improve their self learning ability.
2. Various Clubs are formed to give additional inputs for student.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of action was reviewed by IQAC and no specific action was required since objectives and targets are achieved

1. Faculty members have attended many conferences and workshops.
2. Through Monthly Report.
3. Audits conducted.
4. Project Proposals submitted
5. Internal Faculty Presentation.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

1. Monthly Report
2. Promotion of Quality Research

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Environmental studies subject is being offered to all the students to create awareness. Activities related to environmental protections also have been conducted.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Department wise SWOT analysis is carried out to improve the core values of quality policy. The same is reviewed by IQAC to improve the quality.

8. Plans of institution for next year

- To improve the pass percentage and success rate
- To Upgrade the facilities
- To initiate Centre of Research in order to promote research culture in campus
- To introduce new courses in UG and Research
- To create a separate Placement Training Cell for improving the placement.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

ANNEXURE –I

Best Practices

1. Title of the Practice “Monthly Report “

Objectives

- The main objective of the monthly report is to streamline and record the various activities organized by the academic and functional departments.
- To review and also take necessary actions wherever the improvements need in order to promote the Quality Enhancement.

Context

To make paperless effort, all the activities are recorded in the monthly report. Department wise programmes organized, attended are entered. The activities such as General, Department level, Research activities, Extension activities, NSS, NCC, Sport activities are recorded.

Practice

Every month the report will be prepared by the Editors and it will be made as paper trail. The Department monthly report in-charge will update the information to Google Docs(Cloud computing) with their mail-id. This is because they can update at anytime and anywhere even in their absence.

Evidence of success

- Monthly report helps us to consolidate the activities.
- Preparation of Annual Reports.
- Effective SWOT Analysis.

Problems Faced

- The consolidation of various data.

ANNEXURE –II

Best Practice

2. Title of the Practice “Promotion of Quality Research “

Objectives

- To promote inter-disciplinary research projects.
- To promote quality research in higher education.
- To frame Centre of Research.
- To motivate faculties and PG students to apply for funding projects.

Context

Advanced technologies are growing in day to day life. In Parallel numerous problems are rising in the technical fields. To provide better solutions, we need to study the root cause of the problem. The research activities are help to carry out the analysis of the problem. The research findings are also benefited to the society.

Practice

The research oriented qualified faculty has enabled promotion of research culture in the institution. Conducting a lot of seminars and conferences where the faculty and students get exposure to eminent resource persons. Faculties are motivated to carry out research projects. Research supervisors in the institution are highly motivated to promote quality research activities.

Evidence of success

- Submitted minor projects to funding agencies.
- Faculty members are attending more research orientation programmes.
- Faculty members presented and published many paper in National journal and International peer reviewed journals.

Problems Faced

- Faculty members are not able to devote adequate time for research due to their Academic, administrative and personal commitments.