



VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE
(AUTONOMOUS)
AFFILIATED TO BHARATHIAR UNIVERSITY
KOVAIPOUDUR, COIMBATORE - 42

AQAR – 2022-2023

CRITERIA – 5

1. Sample Document - Soft skill training programme



VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE

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Re-Accredited by NAAC with 'B++' Grade

KOVAIPUDUR, COIMBATORE - 641 042

Permission Letter

Coimbatore

19.09.2022

From

Head
Department of English,
VLB Janakiammal College of Arts & Science,
Kovaipudur,
Coimbatore -42

To

The Principal,
VLB Janakiammal College of Arts & Science,
Kovaipudur,
Coimbatore -42

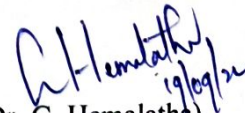
Respected Sir,

Sub: Seeking Permission to conduct a Guest Lecture-reg.

This is to bring to your kind notice that we, the Department of English, have planned to organize Guest Lecture on the topic "Softskills-The Key for Success in Your Career" to be held on 23.09.2022 at Smart Class Room A-Block between 10.00 am. And 12.30 pm. to the students of our department. We request you to permit us to proceed the same.

Thank you

Yours truly,


(Dr. G. Hemalatha)


PRINCIPAL
V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE
(AUTONOMOUS)
KOVAIPUDUR, COIMBATORE-641 042

Head of the Department - English
VLB Janakiammal College of Arts & Science - Autonomous
Kovaipudur, Coimbatore - 641 042.

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DEPARTMENT OF ENGLISH

CIRCULAR

DATE: 20.09.2022

The Department of English has planned to organize Guest Lecture on “Softskills-The Key for Success in Your Career” to be held on 23.09.2022, Students are informed to assemble at Smart Class Room A-Block by 10.00.am and get benefit out of this session through your active participation.

Se
20/09/2022

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(AUTONOMOUS)
KOVAIPUDUR, COIMBATORE-641 042.

[Signature]
(Dr. G. Hemalatha)

Head of the Department - English
V.L.B. Janakiammal College of Arts & Science - Autonomous
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SERVICE
EXCELLENCE

Guest Lecture on

Soft Skills - The Key for Success in your Career

Organized by

Department of English

Resource Person
Dr. J. Arul

Assistant Professor of English,
PG and Research Department,
Bishop Appasamy College of Arts and Science,
Coimbatore.



Date: **23.09.2022** Time: **10.00 am to 12.30 pm** Venue: **Smart Class Room**



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KOVAIPUDUR, COIMBATORE – 641 042

DEPARTMENT OF ENGLISH

Guest Lecture on “Soft skills-The Key for Success in Your Career”

Date: 23/09/2022

Time: 10.00A.M. – 12.30P.M

Venue: Smart Class Room- A-Block

AGENDA

- Prayer
- Welcome : Dr. G. Hemalatha,
HoD, Dept. of English, VLBJCAS.
- Introduction of the chief guest : Mrs.R.P.Revathi
Asst. Prof. of English, VLBJCAS
- Presidential address : Dr. K. Ramamurthi,
Principal, VLBJCAS.
- Special address : Dr. Arul J
Assistant Professor in English,
PG and Research Department,
Bishop Appasamy College of Arts and Science,
Coimbatore.
- Vote of thanks : Ms.K.Hemalatha
Asst. Prof. of English, VLBJCAS.
- National anthem

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Phone: 0422-2605162 E-mail: principal@vlbjcas.ac.in Website: www.vlbjas.ac.in

DEPARTMENT OF ENGLISH

REPORT ON "SOFT SKILLS- THE KEY FOR SUCCESS IN YOUR CAREER"

Department of English of VLB Janakiammal College of Arts and Science well thought-out a guest lecture on "Soft Skills- The Key for Success in your Career" on 23.09.22 in the Smart Class room. The objective of this guest lecture is to inculcate potential skills in students to prepare them to deal with the external world in a collaborative manner, communicate effectively, take initiative, solve problems and demonstrate a positive work ethic so as to hold a good impression and positive impact. Dr. G. Hemalatha, Head of the Department, welcomed the gathering. In the presidential address, Dr.K.Ramamurthi, Principal, highlighted how soft skills are useful to strengthen the relationship with students, to manage conflict situations and to increase the effectiveness of language teaching methods. Ms.R.P.Revathi, Assistant Professor of English, introduced the guest of the day to the most awaiting aspirants. He initiated his lecture by defining what is soft skill and hard skill with various examples. He highlighted on the essential soft skills to be successful in career. He tinted on importance of soft skills in the workplace. He tinted on LSRW Skills, Body Language, Leadership Qualities and Optimistic Approach as they add more value to the employers. There was an interactive session and the qualms were sorted out by the resource person. The session came to an end with the vote of thanks proposed by Ms.K.Hemalatha, Assistant Professor of English.

G. Hemalatha
23/09/22

G
23/09/2022

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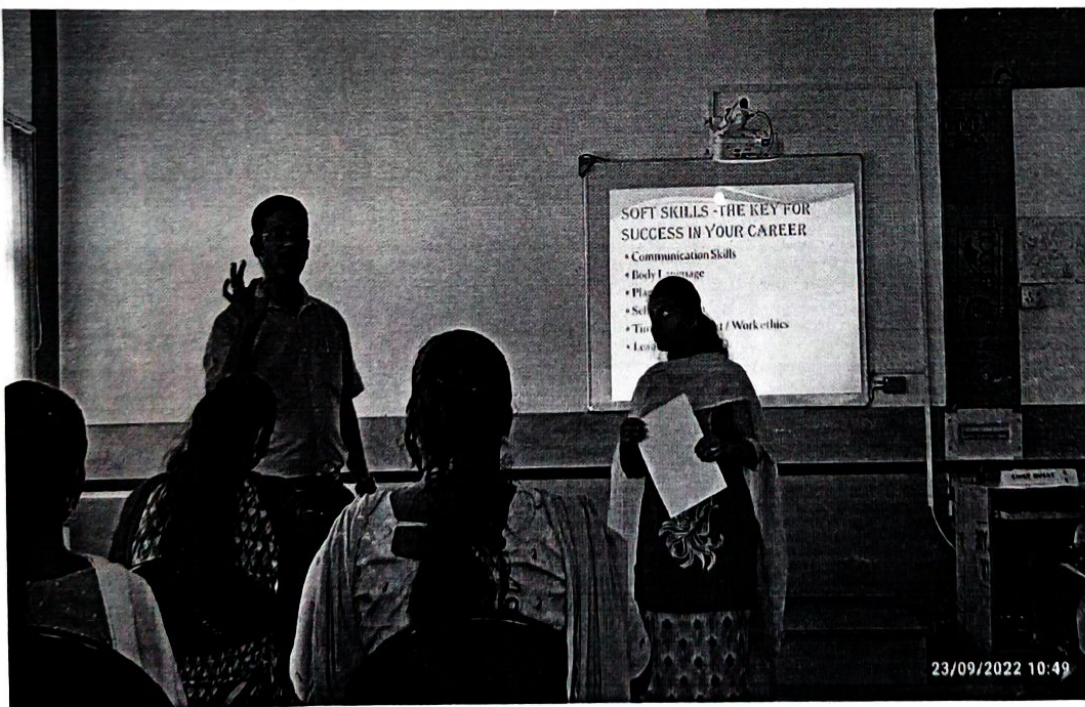
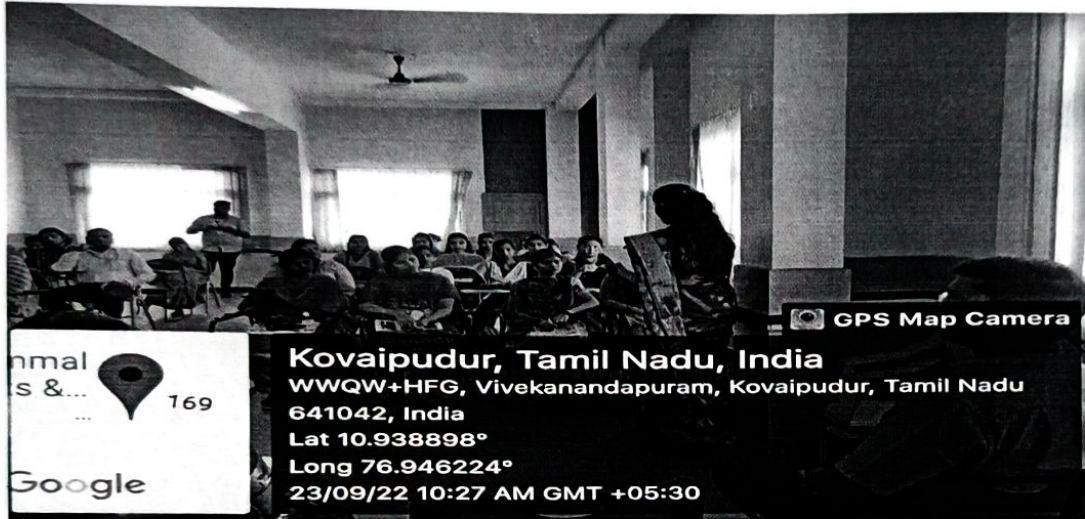
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DEPARTMENT OF ENGLISH



VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE
KOVAIPUDUR, COIMBATORE-42
(AUTONOMOUS)
DEPARTMENT OF ENGLISH
GUEST LECTURE

ON
SOFT SKILLS –THE KEY FOR SUCCESS IN YOUR CAREER 23.09.2022
I,II & III B.A ENGLISH LITERATURE NAMELIST

VENUE :Smart Class Room

TIME :10.00 a.m-12.30 p.m.

S. NO	REG. NO	NAME OF THE STUDENTS	Sign
1	20BAE001	AYSHA AFRIN S	Absent
2	20BAE002	DHARSHINI K	Itz
3	20BAE003	ILAKKIYA R	Ilakkiya R
4	20BAE004	KRISHNADHARSHINI G	G. Krishna
5	20BAE005	NIVETHA A	A. Nivetha
6	20BAE006	SAJNA U	Sajna
7	20BAE007	SANJAI S	S. Sanjai
8	20BAE008	SHIFANA PARVEEN H	Shifana Parveen H
9	20BAE010	SUSHMITHAA SRI K	S. Sushmitha
10	20BAE011	VISHNU M	M. Vishnu
11	20BAE012	REITHICK D	D. Reithick
12	19BAER01	AMEENA K	Ameena
13	19BAER02	MADHUMITHA M	M. Madhumitha
14	21BAE001	ANNALAKSHMI.J	A. Annalakshmi
15	21BAE003	ARTHI.T	T. Arthi
16	21BAE004	JANANI.P	P. Janani
17	21BAE005	JANET SHAKCHI.J	J. Janet
18	21BAE006	JEBARANJANI.V	V. Jebaranjani
19	21BAE007	KASTHURI.J	J. Kasthuri
20	21BAE008	NIROJA.N	N. Niroja
21	21BAE009	RABIYA THUL BAZRIYA.S	S. Rabiya
22	21BAE010	RAJALAKSHMI.J	J. Rajalakshmi
23	21BAE011	VIGNESH.N	N. Vignesh
24	22BAE001	AMARNATH	A. Amarnath
25	22BAE002	ASBA SHERIN	Absent
26	22BAE003	RENA GOLD	Rena gold .P
27	22BAE004	KEVIN JOSE IMMANUEL	Absent
28	22BAE008	RAMYA	Ramyas
29	22BAE010	SRUTHI	Sreuthi
30	22BAE006	PRATHIBHA	P. Prathibha
31		MAJNU KANNAN	M. Majnu
32	22BAE005	POOJA	Pooja
33	22BAE003	JEEVITHA	Jeevitha
34	22BAE002	ASWATHI	A. Aswathi
35	22BAE007	PRATHEEPA	P. Pratheepa

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27/09/2022

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