



V.L.B JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE

KOVAIPUDUR, COIMBATORE – 641 042.

MINUTES OF MEETING







1.Name of the meeting : IQAC Meeting

2.Date of meeting : 11-04-2019

3.Period of review : JANUARY - MARCH 2019

4.Members attended :17

SNO	NAME	DESIGNATION	SIGNATURE
1	Dr.K.SHUNMUGASUNDARAM Principal	CHAIR PERSON	
2	Dr.K.VASUDEVAN Vice Principal	IQAC CO-ORDINATOR	
3	Mr.C.B.SRINIVASAN	MANAGEMENT REPRESENTATIVE	
4	Mr.R.KANGARAJ	ASSOCIATE PROFESSOR /HEAD DEPT. OF IT & CT	
5	Dr.P.SHANTHINI	ASSOCIATE PROFESSOR /HEAD DEPT. OF B.COM (PA)	
6	Mr.B.SURESH	ASSISTANT PROFESSOR, DEPT.OF ECS	
7	Mr.B.RAMESH	ASSISTANT PROFESSOR, DEPT.OF MCA &M.Sc SS	
8	Dr.R.MAHESH KUMAR	HEAD, LIBRARIAN	
9	Mr.T.KARUPPUASAMY	CONTROLLER OF EXAMINATIONS	
10	Ms.B.NAGALAKSHMI	ADMINISTRATIVE OFFICIALS	
11	Ms.DEVI, Senior HR, KGISL	MEMBER FROM EMPLOYERS	

12	Mr.K.VIJAYAN, Academic Director, Alagappa University Study Centre,Coimbatore.	LOCAL SOCIETY MEMBER	
13	Mr.S.SAKTHIVEL, HRD Manager, Indoshell Castings, Coimbatore.	INDUSTRIAL MEMBER	
14	Mr.R. SATHASIVAM, Senior Testing Engineer, WIPRO Technologies, Coimbatore.	ALUMINI	
15	Ms.T.REGINA VASANTHI – I MBA	STUDENT	
16	Mr.S.SRINATH – II B.Sc[CS]	STUDENT	
17	Mr.J.SAMSUNDAR – II B.Com CA	STUDENT	

## AGENDA

1. Composition of IQAC
2. Activities of the Department
3. Curriculum Innovations
4. Teaching and Learning Outcomes
5. Research and Extension Activities
6. Infrastructure Development
7. Student Support and Progression
8. Functions of Statutory and Non-Statutory bodies
9. Best Practices / Innovations are implemented
10. Programme's initiated by the IQAC


## MINUTES OF MEETING

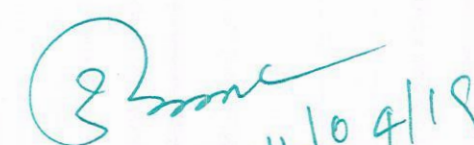
To promote measures for the institutional functioning towards quality enhancement through internalization of quality culture and institutional of best practices.

The Detailed report was presented by Dr.K.Vasudevan Director/Co-ordinator of IQAC.

SUBJECT	DETAILS PRESENTED / ACHIEVEMENTS	OBSERVATIONS/SUGGESTIONS OFFERED	REMARKS
Welcome Address	Dr.P.Shanthini , Member of IQAC , Welcomed the Gathering	-	-
Composition of IQAC	<ul style="list-style-type: none"> <li>• Highlighted and introduced the members of IQAC.</li> <li>• Composition of IQAC was constituted as per the NAAC Guidelines based on the members nominated by the Chairperson and Director of IQAC.</li> </ul>	<ul style="list-style-type: none"> <li>• Observed</li> </ul>	-
Activities of the Department	<ul style="list-style-type: none"> <li>• Various programmes organized by the Academic and functional Departments were reviewed. Guest Lectures, Workshops, Seminar, Student Activity were also highlighted.</li> </ul>	<ul style="list-style-type: none"> <li>• Observed</li> </ul>	-
Curriculum Innovations	<ul style="list-style-type: none"> <li>• As per the suggestion given by the member in previous meeting UG and PG students submitted the proposals under Student Project Schemes.</li> </ul>	<ul style="list-style-type: none"> <li>• Members were satisfied</li> </ul>	-
Teaching and Learning outcomes	<ul style="list-style-type: none"> <li>• The details of various programmes attended by the faculty are reviewed by the members and there is no specific remarks marked.</li> </ul>	<ul style="list-style-type: none"> <li>• Observed</li> </ul>	
Research and Extension	<ul style="list-style-type: none"> <li>• Members reviewed the various research activities in terms of project applied / sanctioned and also MOU signed with the</li> </ul>	<ul style="list-style-type: none"> <li>• Members were satisfactory.</li> </ul>	

activities	Companies.		
Infrastructure Development	<ul style="list-style-type: none"> <li>Reviewed the General Requirements towards the up gradation of facilities.</li> <li>As per the suggestion given by the members the faculty enhance the teaching with the ICT tools.</li> </ul>	<ul style="list-style-type: none"> <li>Reviewed by the members.</li> </ul>	
Student Support and Progression	<ul style="list-style-type: none"> <li>As per the suggestion given by the members students has attended more number of ON campus and OFF campus placements.</li> </ul>	<ul style="list-style-type: none"> <li>Observed</li> </ul>	
Functions of Statutory Non-Statutory and other bodies	<ul style="list-style-type: none"> <li>Meeting minutes of various Statutory and Non Statutory bodies were reviewed.</li> </ul>	<ul style="list-style-type: none"> <li>Observed</li> </ul>	
Best Practices / Innovations are implemented	<ul style="list-style-type: none"> <li>As per the suggestion given by the members in the previous meeting the departments conducted extension activity with social responsibility.</li> </ul>	<ul style="list-style-type: none"> <li>Observed</li> </ul>	
Programmes initiated by the IQAC	<ul style="list-style-type: none"> <li>Reviewed the various programmes organized by the IQAC towards quality enhancement.</li> <li>Two Professional Development Programmes was organized for Teaching and One Orientation programme was conducted for Non-Teaching faculties.</li> </ul>	<ul style="list-style-type: none"> <li>Suggested to organize NAAC Sponsored Seminars</li> <li>Observed</li> <li>To suggest to conduct NAAC orientation programmes in order to facilitate the Faculty towards new NAAC Guidelines to ensure the quality.</li> </ul>	

  
**IQAC CO-ORDINATOR**  
**V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE**  
**AUTONOMOUS**  
**KOVAIPUDUR, COIMBATORE - 641 042.**

  
**PRINCIPAL**  
**V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE**  
**(AUTONOMOUS)**  
**KOVAIPUDUR, COIMBATORE-641 042.**

**VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE**

**AUTONOMOUS**

**IQAC**

**ACTION TAKEN REPORT ON IQAC MEETING MINUTES**

**ACADEMIC YEAR 2018-2019**

**The following Actions have been initiated towards quality enhancement**

<b>SL.No</b>	<b>Feedback/ Suggestions Offered</b>	<b>Action Taken</b>	<b>Remarks</b>
1.	Proposals for Funding Agencies	Faculty members submitted proposals for various funding agencies	Achieved
2.	Extension Activity	Extension Activity with Social responsibility is organized. Blood Donation Camps, Health Checkup for both Teaching and Non-Teaching were conducted.	Conducted
3.	Teachers were given necessary guidance regarding the procedures related to NAAC.	NAAC Orientation programmes were conducted to facilitate the new guidelines of NAAC.	Conducted

**IQAC COORDINATOR**



**IQAC CO-ORDINATOR**  
VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCES  
AUTONOMOUS  
KOVAIPUDUR, COIMBATORE - 641 042.