

Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2016-2017

I. Details of the Institution

1.1 Name of the Institution

VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE

1.2 Address Line 1

KOVAIPUDUR

City/Town

COIMBATORE

State

TAMILNADU

Pin Code

641042

Institution e-mail address

principal@vlbjcas.ac.in

Contact Nos.

0422-2605162, 2605163

Name of the Head of the Institution:

Dr.N.Rajakumar

Tel. No. with STD Code:

0422-2605162, 2605163

Mobile:

7373005162

Name of the IQAC Co-ordinator:

Dr. K.Vasudevan

Mobile:

9842932777

IQAC e-mail address:

iqac@vlbjcas.ac.in

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

TNCOGNI 3506

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC (SC)/01/RAR/21 dated 05.05.2014

1.5 Website address:

www.vlbjcas.ac.in

Web-link of the AQAR:

www.vlbjcas.ac.in/aqar

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.83	2008	5 Years
2	2 nd Cycle	A	3.04	2014	5 Years

1.7 Date of Establishment of IQAC :DD/MM/YYYY

23/01/2009

1.8 AQAR for the year(for example 2010-11)

2016-2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR : 2009 to 2010 submitted to NAAC on 23/11/2010
- ii. AQAR : 2010 to 2011 submitted to NAAC on 16/12/2011
- iii. AQAR : 2011 to 2012 submitted to NAAC on 29/09/2012
- iv. AQAR : 2012 to 2013 submitted to NAAC on 27/11/2013
- v. AQAR : 2013 to 2014 submitted to NAAC on 06/03/2015
- vi. AQAR : 2014 to 2015 submitted to NAAC on 17/03/2017
- vii. AQAR:2015 to 2016 submitted to NAAC on 24/07/2017

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

A Two Year Diploma Course

1.12 Name of the Affiliating University (*for the Colleges*)

Bharathiar University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="UGC"/>		
University with Potential for Excellence	<input type="text" value="-"/>	UGC-CPE	<input type="text" value="-"/>
DST Star Scheme	<input type="text" value="-"/>	UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="-"/>	Any other (<i>Specify</i>)	<input type="text" value="-"/>
UGC-COP Programmes	<input type="text" value="-"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="5"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3 No. of students	<input type="text" value="1"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="2"/>
2.8 No. of other External Experts	<input type="text" value="1"/>
2.9 Total No. of members	<input type="text" value="14"/>
2.10 No. of IQAC meetings held	2

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Enrichment of faculty towards quality in Higher Educational Institution

2.14 Significant Activities and contributions made by IQAC

1. Internal Faculty Presentation
2. Preparation of Department News Letters
3. Student Activity
4. Updation of Website
5. Staff- Self Appraisal

2.15 Plan of Action by IQAC / Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Orientation given for faculties in their field.	1.Orientation has been given to the faculty members through the following: a) Inter Departmental Faculty Presentation. b) FDP
2. Academic audits to enhance quality.	2. Audits conducted.

3. Preparation for extension of Autonomous status	3. Autonomous status was extended for six years.
4. Strengthening placement and career counseling.	4. Soft skill training programmes were conducted. More students were placed

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate any other body

Provide the details of the action taken

- | |
|---|
| <ol style="list-style-type: none"> 1. To upload the AQAR in the website. 2. To conduct more number of orientation programs for both staff and students. 3. To improve Extracurricular Activities and Extension Activities. 4. To promote research activities. |
|---|

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	3	1	3	0
PG	7	1	8	0
UG	16	3	19	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	1	0	0	0
Certificate	0	0	0	0
Others	1	0	2	0
Total	28	5	32	0
Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

- CBCS pattern and core is common for the particular programme but elective options are open.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	19 UG and 8 PG programmes
Trimester	0
Annual	0

1.3 Feedback from stakeholders*

(On all aspects)

Alumni Parents Employers Students
 Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes. Changes in current syllabi are incorporated based on the industrial needs and current trends and it is approved by the Academic Council.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes, B.Com BPS, BSc.CDF and B.Sc Viscom as UG Programmes were introduced.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
140	135	5	0	0

2.2 No. of permanent faculty with Ph.D.

14

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
29	0	0	0	0	0	10	0	30	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

0

2

0

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	5	3	-
Presented papers	21	34	-
Resource Persons	-	2	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Experiential learning through field trips/ Educational tours/ Industry/ Institution visit.
Use of ICT enabled Teaching and Learning,
e-Library resources and e-journal references
Activity Based Learning.
Internal Faculty Presentations

2.7 Total No. of actual teaching days During this academic year

184

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Existing

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

140	140	140
-----	-----	-----

2.10 Average percentage of attendance of students

84.3

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc (Maths)	43	23	16	1	1	95.34
B.Sc (ECS)	51	9	26	7	0	82.35
B.Sc (CS)	106	15	55	29	0	93.39
B.Sc (CS&HM)	15	01	9	5	0	100
B.Sc (IT)	43	6	23	12	0	95.3
B.Sc (CT)	45	19	21	3	0	95.5
BCA	82	10	34	28	10	93.18
B.Com	94	54	23	4	13	100
B.Com (CA)	108	9	58	39	0	98.14
B.Com (CS)	50	3	17	27	1	96
B.Com (IT)	41	1	23	11	0	85.36
BBA	33	0	10	12	6	84.84
BBA (CA)	37	0	30	4	3	100
BBA (BANKING)	11	0	6	2	0	72.72
MCA	7	5	2	0	0	100
M.Sc (CS)	9	6	3	0	0	100
MBA	28	0	27	0	0	96.4
M.Com	12	3	9	0	0	100
M.Sc (ECS)	13	7	3	0	0	76.92

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC holds regular meetings to make periodic assessment of teaching learning process. It facilitates discussion and suggestion with remedial measures, advises the administrative body for utilization of funds and infrastructure. Monitoring is done through staff self appraisal and students feedback.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	4
UGC – Faculty Improvement Programme	1

HRD programmes	-
Orientation programmes	141
Faculty exchange programme	-
Staff training conducted by the university	2
Staff training conducted by other institutions	25
Summer / Winter schools, Workshops, etc.	6
Others	11

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	0	4	0
Technical Staff	10	0	4	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Centre of Research is Established.
2. Created awareness about the submission of funding institutes and to take up Major /Minor Projects and partial assistance for conducting seminar, conference symposia etc.
3. Faculties are insisted to published articles in the peer reviewed and refereed journals.
4. Conducted research oriented Programmes for both PG students and M.Phil Scholars.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL			
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	2	20
Outlay in Rs. Lakhs	-	-	3,25,000	58,02,160

3.4 Details on research publications

	International	National	Others
Peer Review Journals	8	1	-
Non-Peer Review Journals	9	-	-
e-Journals	-	-	--
Conference proceedings	13	29	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	one	UGC South Eastern Regional Office	1,25,000	
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)	one	Indian Council of Social Science Research	2,00,000	80,000 /- (first installment)
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from: NA

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences Organized by the Institution	Level	International	National	State	University	College
	Number		3	2		
	Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year	Type of Patent		Number
	National	Applied	NIL
		Granted	
	International	Applied	
		Granted	
	Commercialised	Applied	
Granted			

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
12	10	-	-	2	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. Of Ph.D . awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

SL.NO	DATE	EVENT NAME	GUEST SPEAKER	VENUE
1.	21.06.2016	national Yoga Day	Ms.Uma Natarajan Mr.Selvan Ms.Banumathi Vedhanthri Yoga Trainers	UG Seminar Hall Time:2.00pm
2.	21.06.2016	National Yoga Day	VLB College 50 NSS Student Volunteers Participated	Bharathiar University
3.	04.07.2016	Vivekandar Founders Day	Ms. Sasikala Senthil Kumar – Secretary Vivekanada Kendra	Ug Seminar Hall Time:2.00pm
4.	26.07.2016	Awareness on Swachh Bharat	Wings – Aircel	Play Ground
5.	27.07.2016	Social Activity	VLB College NSS student help the physically challenged lady from Salem through selling writing pen	College Campus
6.	12.08.2016	Tree Plantation and Removing Bushes	VLB College 60 NSS student and two staff B.Joy Suganya – B.Com(BPS)	Karadimadai Primary Health Centre

			C.Ranjith Kumar – Maths	
7.	28.08.2016	Awareness on Cleanliness	Vlb College NSS, NCC student and three staff Dr.G.Suresh-tamil Antony Arul Raj-bB.sc (it\ct) C.Ranjithkumar-Maths	Ukkadam Busstand, singanallur Busstand, Gandhipuram Busstand
8.	01.10.2016	Awareness on Plastic Eradication	Vlb College NSS student and two Staff Dr.G.Suresh-Tamil Dr.B.Joy Suganya- B.Com (BPS)	Sundakamuthur Primary Health Centre
9.	29.11.2016	Social Activity- Cleaning	Vlb College NSS 20 female,30 male students and two staff Dr.G.Suresh-Tamil Jayaprakash-Librarian	District Collectorate, Coimbatore
10.	18.12.2016	Blood Donation	Vlb College two NSS students	Ramakrishna Hospital
11.	30.12.2016	Awareness on Dengue Fever	Vlb College Staff Dr.G.Suresh Loganathan- Kuniamuthur Health Inspector	Kulathupalayam.Gokulam Colony,Makalakshmi nagar
12.	15.02.2017	Awareness on Automobiles	Vlb College NSS Students and CDF Department	UG Seminar Hall Vlb College

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8.1 Acres	NIL	Management Funds	NIL
Class rooms	72	NIL	Management Funds	72
Laboratories	10	NIL	Management Funds	10
Seminar Halls	4	NIL	Management Funds	4
No. of important equipments purchased (\geq 1-10 lakh) during the current year.	5	NIL	NIL	NIL
Value of the equipment purchased during the year (Rs. in Lakhs)	23,18,562	NIL	NIL	NIL
Others	NIL	NIL	NIL	NIL

4.2 Computerization of administration and library

Automation of Office and Library.

4.3 Library services: **New Items added in 2016-17**

	Existing (2015-16)		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	216	1,00,000	303	205995	519	3,05,595
Reference Books	142	61,806	72	72640	214	1,34,446
e-Books	31,35000	-	30,00000	-	61,35000	-
Journals	83	92,000	97	98,000	180	1,90,000
e-Journals	-	5250	6000	5750	6000	11000
Digital Database	NLIST	-	NLIST	-	NLIST	-
CD & Video	3611	-	3639	-	7250	-
Others (specify)	1296	-	1315	-	2611	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others

Existing	477	395 PC in 7 Labs	6 Mbps	0	NIL	6 PC	14	62
Added	13	30	4 Mbps	NIL	NIL	02	11	12
Total	490	425	10 Mbps	0	NIL	8PC	25	74

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

10 Mbps Broad Band Net facilities has been provided to students and teachers

4.6 Amount spent on maintenance in lakhs :

i) ICT

-

ii) Campus Infrastructure and facilities

23,18,562 /-

iii) Equipments

1,04,282/-

iv) Others

52,68,057/

Total:

76,90,901/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Initiatives have been taken through the following

1. Organizing Career guidance, Aptitude Coaching, Personality development and placement training programmes.
2. Organizing Bridge course for First Year students
3. Identifying slow learners through results .Remedial classes conducting for the slow learners.
4. Mentoring
5. Group Insurance
6. Feedback is collected from students on various student support services at the end of the year for due consideration.
7. Procurement of Passport, PAN card and bus pass.
8. Aided for government Scholarship awareness activity through women cell.

5.2 Efforts made by the institution for tracking the progression

Tracking of progression is made by following mechanisms

1. Student Progress through Attendance.
2. All the departments maintain a record of the academic achievements of students.
3. Evaluation through feedback from students.

5.3 (a) Total Number of students	UG	PG	M.Phil	Ph. D.	Others
	706	56	3	2	39

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	535	66.4		271	33.6

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
129	77	3	731	NIL	940	111	74	Nil	621	NIL	806

Demand ratio 1:0.4 Dropout % 3.1%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Apart from the curriculum, all UG and PG students were trained in communication. Verbal Ability, Numerical Ability, etc by the Department of Soft Skills.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="0"/>	SET/SLET	<input type="text" value="0"/>	GATE	<input type="text" value="0"/>	CAT	<input type="text" value="0"/>
IAS/IPS etc	<input type="text" value="0"/>	State PSC	<input type="text" value="0"/>	UPSC	<input type="text" value="0"/>	Others	<input type="text" value="0"/>

5.6 Details of student counselling and career guidance

The students are given counselling through the following mechanisms

1. Class Mentoring
2. Career Guidance programme to take up Higher Studies.
3. Personality development Programme.
4. Placement opportunity.
5. Class representative Meeting

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
10	843	934	88

5.8 Details of gender sensitization programmes

Women students are given proper counselling by the women's cell of our college periodically in terms of gender issues. Awareness programmes are organized by the Women's Forum.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	04	29,000
Financial support from government	151	6,50,250
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students 20

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

Vision: The institutions physical, human and financial resources would be expanded to accommodate its anticipated growth. It would become a viable partner with the industry to achieve the required quality in education. Inculcate the total quality culture in the minds of its teachers and students and ensure their employability. The focus would be on futuristic skills and imparting knowledge to acquire global competitive edge.

Mission: Our mission is to offer educational programmes and services, which are accessible, comprehensive, society centred and flexible, in order to enhance the development of the individuals in their respective area of operation.

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for Yes following:

6.3.1 Curriculum Development

The following strategies are adopted to develop the curriculum and ensure the quality education

1. Review of syllabus and curriculum by the faculty members, industrialists, members of alumni and subject experts.
2. Conduction of Board of Studies meeting once in a year.
3. Review report for the question papers.

6.3.2 Teaching and Learning

1. Effective teaching as per Lesson Plan
2. Teaching through Seminars
3. Periodical assignment to improve learning ability of students.
4. Through Industrial Visit, Field Visit, and Educational Tours.

6.3.3 Examination and Evaluation

1. Special Supplementary Examination for final years
2. Part of the Evaluation done by Internal Staff
3. Revaluation is completely done by External Examiners in all Major Stream Of Studies

6.3.4 Research and Development

Activities are conducted to promote the Research in the campus through Preparation of proposals, Major and Minor research programmes are carried out by getting funds from agencies.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Number of Titles and Volumes have been increased
2. Digital library for students
3. 6 Mbps internet connection for students.
4. Federated searching tools in multiple database
5. Barcode printer and scanner

6.3.6 Human Resource Management

1. Faculty enrichment programmes are organized periodically
2. Staff orientation/Induction programmes are organized
3. Group insurance for all staff members
4. To improve the performance of the faculty training programmes are conducted whenever required.

6.3.7 Faculty and Staff recruitment

As per the requirement staff members are appointed before the commencement of the every academic year based on their qualification and performance in the interview.

6.3.8 Industry Interaction / Collaboration

Industries and other organizations are identified by the institution to have MoUs and Collaboration to improve the standard of higher education and meet out the needs of stake holders. TCS has signed an MOU with the Department of Commerce BPS.

6.3.9 Admission of Students

- Promoting the core and course values among the students
- Providing the placement opportunities
- Providing the services to the students in terms of academic and non academic

6.4 Welfare schemes for

Teaching	Group Insurance and Transport facilities
Non teaching	
Students	

6.5 Total corpus fund generated

10000000/-

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	YES	TUV	YES	MR
Administrative	YES	TUV	YES	MR

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Existing

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University deputed representatives in all statutory bodies such as Governing body, Academic Council, Board of Studies and Planning and Evaluation Commission to promote and sustain the quality of Autonomy.

6.11 Activities and support from the Alumni Association

- All the departments are having Alumni association through which meetings are conducted periodically.
- Members of Alumni of various departments offered their support to improve the curriculum to meet out the industrial needs and also they are extended their support for our student's placements.

6.12 Activities and support from the Parent – Teacher Association

- Department wise Parents-teacher meetings are held to share their views to improve the overall quality.
- Parent-Teacher Meetings are held twice a year in all departments.
- Recommendations from the parents feedback are considered for improvement.

6.13 Development programmes for support staff

- Orientation programmes are organized for support staff twice in a year.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Initiatives have been taken to keep the campus clean and greenery through the following:

1. Plantation
2. Maintenance of Lawn
3. Our campus is restricted to the use of plastics and also made a litter free zone which will be taken care by the NSS.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

1. Additional Credit courses are introduced for the benefit of students in order to improve their self learning ability.
2. Various Clubs are formed to give additional inputs for student.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of action was reviewed by IQAC and no specific action was required since objectives and targets are achieved

1. Faculty members have attended many conferences and workshops.
2. Interdisciplinary activities and Innovative competitions to involve students of other disciplines
3. Students attended training programmes organized by placement cell and placed in good numbers.
4. Project Proposals submitted

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Club Activities
2. Centre of Research

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Environmental studies subject is being offered to all the students to create awareness. Activities related to environmental protections also have been conducted.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Department wise SWOT analysis is carried out to improve the core values of quality policy. The same is reviewed by IQAC to improve the quality.

8. Plans of institution for next year

- To improve the pass percentage and success rate
- To Upgrade the facilities
- To initiate Centre of Research in order to promote research culture in campus
- To introduce new courses in UG and Research
- To create a separate Placement Training Cell for improving the placement.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

ANNEXURE –I

Best Practice

1. Title “Club Activities “

Objectives

- Encourages students to actively engage in various club activities on campus.
- Clubs offers dynamic student programs that foster leadership development, complement the classroom experience and build community.
- Developing positive attitudes and a sense of responsibility in the society.
- Creative club, Photography club, Literary and Drama club, Voice and Instrumentation club.

Context

Various programmes are organized for the students such as training, seminars, and workshops to develop and to showcase their talents in different field. The students gain more knowledge which helps to have better acquaint them with the campus and their peers.

Practice

Every month activities such as guest lecture programmes, competitions are conducted. The voice and instrumental club will participate in all the cultural events of the college. The photography club will hold regular meetings and discussions and organize events such as; photography, selfie contest, lectures and workshops by visiting artists. Members will also explore the possible opportunities for photography projects in collaboration with other campus departments, organize peer to peer portfolio reviews and explore the possibilities of exhibitions on and off campus. The Literary and Drama club members will also actively participate in college cultural activities and perform mime shows etc. The creative club is installed their full efforts to bring innovation in every activities.

Evidence of success

- College events making of Photography and College Portfolio preparation.
- Through Voice and Instrumental Club, Mr.Krishna Prasad of II B.Com was honored and handed over “radio Mirchi Award’ for winning a prize in singing competition conducted by “Radio City FM”.
- Completion of activity is proved with their resource person details and photo.

Problems Faced

- Seeking an opportunity to showcase the talent is very difficult.
- Duration of activity is minimal.

ANNEXURE –II

Best Practice

2. Title of the Practice “Centre of Research “

Objectives

- To promote inter-disciplinary research projects.
- To promote quality research in higher education.
- To frame Centre of Research.
- To motivate faculties and PG students to apply for funding projects.

Context

Advanced technologies are growing in day to day life. In Parallel numerous problems are rising in the technical fields. To provide better solutions, we need to study the root cause of the problem. The research activities are help to carry out the analysis of the problem. The research findings are also benefited to the society.

Practice

The research oriented qualified faculty has enabled promotion of research culture in the institution. Conducting a lot of seminars and conferences where the faculty and students get exposure to eminent resource persons. Faculties are motivated to carry out research projects. Research supervisors in the institution are highly motivated to promote quality research activities.

Evidence of success

- Submitted minor projects to funding agencies.
- Faculty members are attending more research orientation programmes.
- Faculty members presented and published many paper in National journal and International peer reviewed journals.

Problems Faced

- Faculty members are not able to devote adequate time for research due to their Academic, administrative and personal commitments.

ANNEXURE –III
Academic Calendar

ACADEMIC SCHEDULE 2016 - 2017

June - 2016				
Date	Day	Day Order	Working Days	Academic Activity
1	Wednesday	1	1	College Re Opening IIIrd Year
2	Thursday	2	2	
3	Friday	3	3	
4	Saturday	4	4	
5	Sunday	-	-	
6	Monday	5	5	
7	Tuesday	6	6	
8	Wednesday	1	7	Re-Opening IInd Year & PG
9	Thursday	2	8	
10	Friday	3	9	
11	Saturday	-	-	
12	Sunday	-	-	
13	Monday	4	10	
14	Tuesday	5	11	
15	Wednesday	6	12	
16	Thursday	1	13	
17	Friday	2	14	
18	Saturday	-	-	
19	Sunday	-	-	
20	Monday	3	15	
21	Tuesday	4	16	
22	Wednesday	5	17	
23	Thursday	6	18	
24	Friday	1	19	
25	Saturday	-	-	Working Day - Staff
26	Sunday	-	-	
27	Monday	2	20	
28	Tuesday	3	21	
29	Wednesday	4	22	
30	Thursday	5	23	
-				

ACADEMIC SCHEDULE 2016 - 2017

July - 2016				
Date	Day	Day Order	Working Days	Academic Activity
1	Friday	6	24	
2	Saturday	-	-	
3	Sunday	-	-	
4	Monday	1	25	
5	Tuesday	2	26	
6	Wednesday	-	-	Ramzon - Holiday
7	Thursday	3	27	
8	Friday	4	28	
9	Saturday	5	29	Working Day
10	Sunday	-	-	
11	Monday	6	30	
12	Tuesday	1	31	
13	Wednesday	2	32	
14	Thursday	3	33	
15	Friday	4	34	
16	Saturday	-	-	
17	Sunday	-	-	
18	Monday	5	35	
19	Tuesday	6	36	
20	Wednesday	1	37	
21	Thursday	2	38	
22	Friday	3	39	
23	Saturday	-	-	Working Day - Staff
24	Sunday	-	-	
25	Monday	4	40	
26	Tuesday	5	41	
27	Wednesday	6	42	
28	Thursday	1	43	
29	Friday	2	44	
30	Saturday	-		
31	Sunday	-		

ACADEMIC SCHEDULE 2016 - 2017

August - 2016				
Date	Day	Day Order	Working Days	Academic Activity
1	Monday		45	Pre - Models Commence
2	Tuesday		46	
3	Wednesday		47	
4	Thursday		48	
5	Friday		49	
6	Saturday		50	
7	Sunday		-	
8	Monday	3	51	
9	Tuesday	4	52	
10	Wednesday	5	53	
11	Thursday	6	54	
12	Friday	1	55	
13	Saturday	-	-	
14	Sunday	-	-	
15	Monday	-	-	Independence Day - Holiday
16	Tuesday	2	56	
17	Wednesday	3	57	
18	Thursday	4	58	
19	Friday	5	59	
20	Saturday	6	60	Working Day
21	Sunday	-	-	
22	Monday	1	61	
23	Tuesday	2	62	
24	Wednesday	3	63	
25	Thursday	-	-	Krishna Jayanthi - Holiday
26	Friday	4	64	
27	Saturday	5	65	Working Day
28	Sunday	-	-	
29	Monday	6	66	
30	Tuesday	1	67	
31	Wednesday	2	68	

ACADEMIC SCHEDULE 2016 - 2017

September - 2016				
Date	Day	Day Order	Working Days	Academic Activity
1	Thursday	3	69	
2	Friday	4	70	
3	Saturday	-	-	
4	Sunday	-	-	
5	Monday	-	-	Vinayagar Chadurthi - Holiday
6	Tuesday	5	71	
7	Wednesday	6	72	
8	Thursday	1	73	
9	Friday	2	74	
10	Saturday	3	75	Working Day
11	Sunday	-	-	
12	Monday	4	76	
13	Tuesday	-	-	Bakrit - Holiday
14	Wednesday	5	77	
15	Thursday	6	78	
16	Friday	1	79	
17	Saturday	2	80	Working Day
18	Sunday	-	-	
19	Monday	3	81	
20	Tuesday	4	82	
21	Wednesday	5	83	
22	Thursday	6	84	
23	Friday	1	85	
24	Saturday	-	-	
25	Sunday	-	-	
26	Monday	-	-	Model Examinations Commence
27	Tuesday	-	-	
28	Wednesday	-	-	
29	Thursday	-	-	
30	Friday	-	-	
-				

ACADEMIC SCHEDULE 2016 - 2017

October - 2016				
Date	Day	Day Order	Working Days	Academic Activity
1	Saturday	-	-	
2	Sunday	-	-	Gandhi Jayanthi - Holiday
3	Monday	-	-	
4	Tuesday	-	-	
5	Wednesday	-	-	Comprehensive Exam - Begins
6	Thursday	-	-	
7	Friday	-	-	
8	Saturday	-	-	
9	Sunday	-	-	
10	Monday	-	-	Ayutha Pooja - Holiday
11	Tuesday	-	-	Vijayadhasami - Holiday
12	Wednesday	-	-	Moharam - Holiday
13	Thursday	-	-	
14	Friday	-	-	
15	Saturday	-	-	
16	Sunday	-	-	
17	Monday	-	-	
18	Tuesday	-	-	
19	Wednesday	-	-	
20	Thursday	-	-	
21	Friday	-	-	
22	Saturday	-	-	Working Day - Staff
23	Sunday	-	-	
24	Monday	-	-	
25	Tuesday	-	-	
26	Wednesday	-	-	
27	Thursday	-	-	
28	Friday	-	-	
29	Saturday	-	-	Deewali - Holiday
30	Sunday	-	-	
31	Monday	-	-	

ACADEMIC SCHEDULE 2016 - 2017

November - 2016				
Date	Day	Day Order	Working Days	Academic Activity
1	Tuesday	-	-	
2	Wednesday	-	-	
3	Thursday	-	-	
4	Friday	-	-	
5	Saturday	-	-	
6	Sunday	-	-	
7	Monday	1	1	College Re-Opens - All Classes
8	Tuesday	2	2	
9	Wednesday	3	3	
10	Thursday	4	4	
11	Friday	5	5	
12	Saturday	6	6	Working Day
13	Sunday	-	-	
14	Monday	1	7	
15	Tuesday	2	8	
16	Wednesday	3	9	
17	Thursday	4	10	
18	Friday	5	11	
19	Saturday	-	-	
20	Sunday	-	-	
21	Monday	6	12	
22	Tuesday	1	13	
23	Wednesday	2	14	
24	Thursday	3	15	
25	Friday	4	16	
26	Saturday	-	-	Working Day - Staff
27	Sunday	-	-	
28	Monday	5	17	
29	Tuesday	6	18	
30	Wednesday	1	19	
-				

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ACADEMIC SCHEDULE 2016 - 2017

December - 2016				
Date	Day	Day Order	Working Days	Academic Activity
1	Thursday	2	20	
2	Friday	3	21	
3	Saturday	-	-	
4	Sunday	-	-	
5	Monday	4	22	
6	Tuesday	5	23	
7	Wednesday	6	24	
8	Thursday	1	25	
9	Friday	2	26	
10	Saturday	3	27	Working Day
11	Sunday	-	-	
12	Monday	4	28	
13	Tuesday	-	-	Miladinabi - Holiday
14	Wednesday	5	29	
15	Thursday	6	30	
16	Friday	1	31	
17	Saturday	-	-	Working Day - Staff
18	Sunday	-	-	
19	Monday	2	32	
20	Tuesday	3	33	
21	Wednesday	4	34	
22	Thursday	5	35	
23	Friday	6	36	
24	Saturday	-	-	
25	Sunday	-	-	Christmas
26	Monday	1	37	
27	Tuesday	2	38	
28	Wednesday	3	39	
29	Thursday	4	40	
30	Friday	5	41	
31	Saturday	-		

ACADEMIC SCHEDULE 2016 - 2017

January - 2017				
Date	Day	Day Order	Working Days	Academic Activity
1	Sunday	-	-	New Year
2	Monday	6	42	
3	Tuesday	1	43	
4	Wednesday	2	44	
5	Thursday	3	45	
6	Friday	4	46	
7	Saturday	5	47	Working Day
8	Sunday	-	-	
9	Monday	6	48	
10	Tuesday	1	49	
11	Wednesday	2	50	
12	Thursday	3	51	
13	Friday	-	-	Bogi - Holiday
14	Saturday	-	-	Pongal - Holiday
15	Sunday	-	-	Thiruvalluvar Day
16	Monday	-	-	Uzhavar Thirunaal
17	Tuesday	4	52	
18	Wednesday	-	-	Pre Model Examinations
19	Thursday	-	-	
20	Friday	-	-	
21	Saturday	-	-	
22	Sunday	-	-	
23	Monday	-	-	
24	Tuesday	5	53	
25	Wednesday	6	54	
26	Thursday	1	55	
27	Friday	2	56	
28	Saturday	-	-	Working Day - Staff
29	Sunday	-	-	
30	Monday	3	57	
31	Tuesday	4	58	

ACADEMIC SCHEDULE 2016 - 2017

February - 2017				
Date	Day	Day Order	Working Days	Academic Activity
1	Wednesday	5	59	
2	Thursday	6	60	
3	Friday	1	61	
4	Saturday	-	-	
5	Sunday	-	-	
6	Monday	2	62	
7	Tuesday	3	63	
8	Wednesday	4	64	
9	Thursday	5	65	
10	Friday	6	66	
11	Saturday	1	67	Working Day
12	Sunday	-	-	
13	Monday	2	68	
14	Tuesday	3	69	
15	Wednesday	4	70	
16	Thursday	5	71	
17	Friday	6	72	
18	Saturday	-	-	
19	Sunday	-	-	
20	Monday	1	73	
21	Tuesday	2	74	
22	Wednesday	3	75	
23	Thursday	4	76	
24	Friday	5	77	
25	Saturday	-	-	Working Day - Staff
26	Sunday	-	-	
27	Monday	6	78	
28	Tuesday	1	79	
-				
-				
-				

ACADEMIC SCHEDULE 2016 - 2017

March - 2017				
Date	Day	Day Order	Working Days	Academic Activity
1	Wednesday	2	80	
2	Thursday	3	81	
3	Friday	4	82	
4	Saturday	-	-	
5	Sunday	-	-	
6	Monday	5	83	
7	Tuesday	6	84	
8	Wednesday	1	85	
9	Thursday	2	86	
10	Friday	3	87	
11	Saturday	4	88	Working Day
12	Sunday	5	89	
13	Monday	6	90	
14	Tuesday	1	91	
15	Wednesday	2	92	
16	Thursday	-		
17	Friday	-		
18	Saturday	-		
19	Sunday	-		
20	Monday	-		Model Examination
21	Tuesday	-		
22	Wednesday	-		
23	Thursday	-		
24	Friday	-		
25	Saturday	-		
26	Sunday	-		
27	Monday	-		Comprehensive Exam - Begins
28	Tuesday	-		
29	Wednesday	-		Ugadhi - Holiday
30	Thursday	-		
31	Friday	-		

ACADEMIC SCHEDULE 2016 - 2017

April - 2017				
Date	Day	Day Order	Working Days	Academic Activity
1	Saturday	-	-	
2	Sunday	-	-	
3	Monday	-	-	
4	Tuesday	-	-	
5	Wednesday	-	-	
6	Thursday	-	-	
7	Friday	-	-	
8	Saturday	-	-	
9	Sunday	-	-	
10	Monday	-	-	
11	Tuesday	-	-	
12	Wednesday	-	-	
13	Thursday	-	-	
14	Friday	-	-	Good Friday - Tamil New Year
15	Saturday	-	-	
16	Sunday	-	-	
17	Monday	-	-	
18	Tuesday	-	-	
19	Wednesday	-	-	
20	Thursday	-	-	
21	Friday	-	-	
22	Saturday	-	-	
23	Sunday	-	-	
24	Monday	-	-	
25	Tuesday	-	-	
26	Wednesday	-	-	
27	Thursday	-	-	
28	Friday	-	-	
29	Saturday	-	-	
30	Sunday	-	-	
-				

ACADEMIC SCHEDULE 2016 - 2017

May - 2017				
Date	Day	Day Order	Working Days	Academic Activity
1	Monday	-	-	May Day
2	Tuesday	-	-	
3	Wednesday	-	-	
4	Thursday	-	-	
5	Friday	-	-	
6	Saturday	-	-	
7	Sunday	-	-	
8	Monday	-	-	
9	Tuesday	-	-	
10	Wednesday	-	-	
11	Thursday	-	-	
12	Friday	-	-	
13	Saturday	-	-	
14	Sunday	-	-	
15	Monday	-	-	
16	Tuesday	-	-	
17	Wednesday	-	-	
18	Thursday	-	-	
19	Friday	-	-	
20	Saturday	-	-	
21	Sunday	-	-	
22	Monday	-	-	
23	Tuesday	-	-	
24	Wednesday	-	-	
25	Thursday	-	-	
26	Friday	-	-	
27	Saturday	-	-	
28	Sunday	-	-	
29	Monday	-	-	
30	Tuesday	-	-	
31	Wednesday			