



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE
• Name of the Head of the institution	Dr K RAMAMURTHI
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	04222605162
• Alternate phone No.	9486262305
• Mobile No. (Principal)	8838779924
• Registered e-mail ID (Principal)	principal@vlbjcas.ac.in
• Address	KOVAIPUDUR
• City/Town	COIMBATORE
• State/UT	TAMILNADU
• Pin Code	641042
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	12/03/2010
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Self-financing
• Name of the IQAC Co-ordinator/Director	Mr. R.Kanagaraaj
• Phone No.	04222605162
• Mobile No:	9894815992
• IQAC e-mail ID	iqac@vlbjcas.ac.in
3.Website address (Web link of the AQAR (Previous Academic Year)	https://vlbjcas.ac.in/filemanager/catalog/PDF/iqac/AQAR_2020-2021.pdf
4.Was the Academic Calendar prepared for that year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://vlbjcas.ac.in/index.php?route=informations/information&information_id=92

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B++	2.87	2021	17/08/2021	16/08/2026
Cycle 2	A	3.04	2014	05/05/2014	04/05/2019
Cycle 1	B	2.83	2008	04/02/2008	03/02/2013

6.Date of Establishment of IQAC**23/01/2009****7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?**

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	View File
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9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>IQAC had set the benchmark for the quality initiatives and all the programmes were conducted and achieved the target. Totally 832 events were conducted out of which 44 are extension activities.</p>		
<p>The four Faculty Development Programmes conducted for enriching the faculty on teaching skills and using modern pedagogical / ICT tools and methods, New Education Policy 2020, and two Professional Development Programmes were organized for administrative staff members 180 members benefited.</p>		
<p>The seven Functional Memorandum of Understandings (MoUs) were signed during the academic year for the benefit of the students.</p>		
<p>Established Center for Research, Faculty Development, Human Excellence and Competitive Exams through which 11 events were organized for the benefits of faculty members, Research scholars and students. Center for Research organized three Research circle meetings and two Research Advisory Committee meetings, 27 Research proposals submitted to ICSSR, Center for Faculty Development organized four FDPs, Center for Human Excellence organized two yoga events and Center for Competitive Exams organized three Orientation programmes on competitive exams.</p>		
<p>Conducted academic and administrative Audit, the relevant data were submitted to NIRF, AICTE, AISHE, Bharathiar University, Government of Tamilnadu, various Business School Surveys and submitted AQAR for 2020 - 2021. The various meetings were conducted in compliance with autonomous requirements.</p>		

12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Set the bench mark for each department and various committees to conduct activities like Guest lectures and workshops with industry experts and practicing professionals	832 events conducted which includes 402 Guest Lectures, 95 Workshops, 44 Extension activities, 5 Awareness programs, 26 Placement Training which improved the knowledge, skills and attitude of the students
To augment the participation of the students in the extracurricular activities and competitions conducted by the other institutions	Students participated in more than 100 competitions organized by other colleges and won 93 prizes which includes first, second, third and overall championship
To organize FDPs and PDPs for teaching and non teaching staff members respectively	Four FDPs and two PDPs were conducted in which 180 staff members benefited.
To comply with all statutory and non-statutory norms and requirements	All meetings were conducted as per the requirement and norms and action taken on the decisions and suggestions given by the committees to enhance the quality and its sustenance.
To improve the publications of faculty members	33 papers published in the UGC care list journals two papers published in the Scopus and six books authored by the faculty members.

13. Was the AQAR placed before the statutory body?

Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Body	20/12/2022

14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> • Year 	
Year	Date of Submission
2021-2022	12/01/2023
15. Multidisciplinary / interdisciplinary	
<p>The college offers multi-disciplinary programmes like Commerce, Computer Science, Management, Science and Humanities and Creative science to cater the needs of the different category of students. In all the above disciplines Science, Humanities and Mathematics courses are offered and integrating the multi-disciplinary approach and holistic understanding of subjects. The course structures are planned to integrate Science and Humanities with STEM for the holistic development of students. Further, the Environmental Studies and Value Education courses are made compulsory in all the disciplines. The institution offers 18 Value added courses like Tally, E- filing, Data Science using Python, Android Development, Graphical Design Using Corel Draw, Attributes and Social Etiquette, Boutique Management, In Room Dining, Personality Development, Professional Skills In English, Grammar, Rhetoric and Writing, Mobile Servicing, R - Programming, MATLAB, Soft Skills for Career Development, R-Programming Lab, Magazine Production Layout & Design and Advanced Non Linear Editing.</p>	
<p>The Courses like PC Software, Introduction to Information Security, Multimedia and its application, Web Designing, Micro Processor and its application, Computer Communication are programme specific interdisciplinary courses offered for II year Undergraduate students. Communicative English course was offered for all II year Undergraduate students. The institution also focuses on extension activities and outreach programmes to engage the community along with students to create awareness on various social and environmental issues through NSS, NCC, YRC and various clubs.</p>	
<p>The departments which are recognized as a research department were engaged with rigorous research activities especially the research activities focusing on community problems and its solutions. Apart from regular research activities the institution applies for funded research projects to ICSSR, UGC, DST and other funding organizations to solve the community oriented problems like</p>	

Health, hygiene, safety, impact of media, etc..

During the year 2021-22, the New Education Policy was not adopted by Tamilnadu state Government and Bharathiar University which is the parent university. Hence the implementation of multiple entry and exit was not implemented at institution level. In future as per the guidelines, the institution will prepare to introduce multiple entry and exit and implementation of New Education Policy 2020 and engage the multi-disciplinary and inter- disciplinary approach as per the changes demanding.

16.Academic bank of credits (ABC):

The institutional preparedness in implementation of Academic Bank Credit is dependent on the guidelines of the Parent University (Bharathiar University) and Higher Education Department of Government of Tamil Nadu. If the guidelines of NEP 2020 is implemented by the educational administrative agencies in the state, the institution also ready to adopt the ABC and multiple entry and exit of the programmes.

The institution has signed Memorandum of Understanding (MoUs) with various industries, in order to bridge the gap between industry and institution by organizing various programmes in their respective disciplines and make the students aware on recent trends and train them as per the needs of the industry.

Since the institution is an autonomous institution, all the faculty members are having complete autonomy while designing the curriculum based on their specialization. Members of faculty also design the syllabus for Open Elective Courses, which can be opted by the students of other disciplines. The syllabus is revised twice in a year based on the feedback received from the stakeholders. 18 New courses were also introduced by the faculty members as per the changing demands of the industry. Latest reference books and study materials as per the requirement of the syllabus is included. E-contents and e-materials are prepared by the course in charges, who deliver the course content using various pedagogical methods. Assignments, Seminars, Group discussions, Case studies are the various methods of assessment used by the faculty members.

17.Skill development:

The institution offers programmes in aligned with NSQF framework, to upgrade the process, professional knowledge, professional Skills, core skills, and responsibility of the students. Professional knowledge is imparted at department level by offering courses

pertaining to the particular discipline. Courses offered in part III component of the curriculum imparts core skills among the learners. Professional skills like interpersonal skills, cognitive skills, and soft skills are imparted to the students through training and placement division. Level of responsibility towards self and others is inculcated among the students by making them to participate in extension activities such as orphanage visit, conducting awareness campaigns, Tree plantations etc.

Skill Based Courses (SBC) are offered in all programmes to strengthen the skill sets of the students. Communication skills, personality development, translation tasks, technical English, web designing lab, office automation lab, mathematical modelling, fuzzy logic and neural network are few skill based courses to mention. Students of both under graduate and Post graduate programmes take up Internship to upgrade their skills as per the requirements of the industry. Research skills are inculcated among the students through Projects. Value added certificate courses are offered for all the students in the III semester and IV semester.

The institution offers Programmes like B.Sc (Electronics), B.Sc (Visual Communication), B.Sc(Costume Design and Fashion) , B.Sc (Catering Science and Hotel Management) which promotes vocational education. The Experts from the industry are invited to deliver lectures and conduct workshops which imparts vocational skills to the students.

Course on Value Education and Environmental Studies are offered to all the students of first year undergraduate programmes, which focus on personal excellence, social relevance, human rights, service to the society, national cohesiveness and global adhesiveness. Positivity is inculcated among the students by making them to participate in various extension activities conducted by their departments, NSS, NCC, YRC and community service clubs. Two credits are also awarded to the students for their active participation in such activities. The Professional ethics is imparted through 16 courses which include Corporate Governance, Business Ethics, Ethics in English Literature, Information security; Media Law and Ethics are offered in the department level.

Apart from the curriculum, life skills are imparted to the students through the events organised by Center for Human Excellence of our institution. Two events were organized fulfilling the above purpose. The Entrepreneurship Development Cell (EDC) functioning in our college fosters the Entrepreneurial skills to the students. The students were encouraged to exhibit their entrepreneurial skills by

participating in the stalls organized by EDC during various occasions.

EDC has entered in to MoU with Rural Women Technology Park, Annur to use it as an incubation centre, through which the need based students are facilitated with necessary facilities to start up their projects.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

To integrate Indian Knowledge System in curriculum, the institution imparts Tamil, Hindi, and Malayalam languages. Various competitions like One-Act play, Folk Stories, Creative writing were conducted to bring out their traditional thoughts. Fashion Parade on Unity-in-Diversity was organized to showcase Indian customs and traditions. Resort to yoga and meditation to de-stress and rejuvenate the mind and soul, the students and members of faculty practice yoga and meditation through sessions at regular intervals. Yoga and breathing exercises were also conducted.

Students receive instruction in their native language as well to understand the subjects better. The study materials provided in English and Tamil. Question papers for certain courses too are set in bilingual.

The national and international commemorative days and festivals are organized as best practices and social responsibilities. The cultural club aims at inculcating a sense of pride and respect towards culture. There are multiple events being organized to promote respect for Indian culture among the students. The club celebrates traditional festivals and organize events like Rangoli art, traditional dance, and celebrates Pongal , Onam , Holi, etc., to promote Indian culture. Students are also encouraged to participate and represent the college in events of such nature that enhance integration of Indian Knowledge systems organized by other colleges and institutions.

The students participate enthusiastically in celebration of these events and various cultural activities during their period of study. The institution believes that events and festivals should be celebrated as it is an important aspect of learning and instilling in students a strong sense of cultural identity.

Independence Day and Republic Day are observed by hoisting the Indian national flag and singing the National Anthem. Other

important events like the Teachers' Day, on 5th September, is celebrated both at the departmental and college level with various cultural and other programmes. The Women's Cell of the college celebrates the International Women's Day (8th March) by inviting eminent speakers who shed light on the relevance of commemorating this day. Cultural programmes and discussions are held to honour the historical and contemporary struggles of women for empowerment.

International Mother-language Day is observed through various cultural and academic programmes, organizing tableaux and exhibitions to pay respect to the significance of the day. Saraswati puja was also celebrated physically by our students and teachers.

Statues of great saints have been installed in the campus and students are given deep understanding of life and philosophy propagated by them.

Courses in Costume Designing and Fashion promotes traditional Indian embroidery, Indian craft work, dyed and painted textiles. Courses in English Literature showcase the importance of Indian writing in English. Contents in Value Education uphold the ethos and tradition of Indian culture.

Relevant Indian languages are taught for all UG students and Indian case studies and ethos are taught wherever possible. The Birthdays of unsung heroes are celebrated and present about their contribution towards development of our nation. So that the students can understand the value system of our culture and tradition.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The entire curriculum and teaching learning process of the college is focused towards programme outcome (POs), programme specific outcome (PSOs) and course outcome (COs). These outcomes are published in the college website and known to all aspiring students and get the clarity in advance in their educational courses as per the modern practice. The programme outcomes and programme specific outcomes are communicated to the students during orientation programmes. The course outcomes are made known to the students by the respective subject teachers at the beginning of the course in teaching learning. These outcomes are evaluated through CE, internal and external examinations, seminars, projects and participation of the students in different co-curricular activities. The programme outcomes to a great extent are reflected in the students' progression towards higher studies and placements. The levels of achievement of these outcomes are monitored at the various levels by

academic council, IQAC, Department, and classes and Parents Teachers Association.

Outcome Based Education is implemented and followed by the college in order to maintain and enhance the quality in the curriculum design, teaching-learning, and evaluation processes by incorporating Bloom's Taxonomy in curriculum design, teaching strategies, and question-setting and also handling placement and communicative classes etc. As per the benchmark of the college, IQAC arranges a Faculty Development Program on Outcome-Based Education for the teaching Faculty Members and trains them effectively. The Programme Objectives (PO) and Programme Specific Outcomes (PSO) of the particular programme were framed based on the demands of the industries and the courses were structured to embrace the PO and PSO of the specific programme. The curriculum is periodically enriched to accomplish the demands of the industrial needs, students for higher education, competitive examination preparation, and job placement. Through Outcome Based Education teaching pedagogy the effective execution is made from teacher-centred to student-centric approach, through their practical classes, industrial visit, projects, internships, outbound programme etc are the evident that the educational system has undergone a paradigm shift for the real life enhancement of learning.

20.Distance education/online education:

From COVID-19 pandemic era, online education provided by the faculty members proved to be a boon for the students which gave them an opportunity to come to terms with synchronized modes of online learning. Students also got an opportunity to present their assignments and seminar presentations through online mode. Since the college has autonomy, many of the courses are offered by the institute in physical mode. Whereas, Online Webinars/ Orientation Programme organized during the year in order to make the students aware about the nuances of competitive examinations and events as per their related discipline. The eminent Resource persons Mr. Senthil Kumar, Chief of Aram IAS, Academy, Chennai, Mr.Manikandan, IAS, Chief Development Officer, Agra District, Uttar Pradesh and Mr.Muthukumar Murugesan, IAS Officer Trainee, Aram IAS Academy, Chennai were invited and delivered lectures online and streamed in the college YouTube channel 'VLBJTrust'. The college offers study materials through Google Classroom, WhatsApp etc. which are easy to access by the students online. You tube lectures by faculties are there in addition to regular physical classes to encourage learning in blended mode.

Students are guided to do MOOCs courses in NPTEL, SWAYAM platform to earn more credits apart from their courses. The institute has a local chapter of NPTEL which facilitates the students to do several online courses from reputed institute all around the world. The NLIST and NDL provide access to e-resources to the students, researchers and faculty members of the college and also to other beneficiary institutions through the support of the server which is installed at INFLIBNET/NDL Center. The authorized users from various colleges can access e-resources and download articles which are required for them once they are duly authenticated as authorized users through servers deployed at the INFLIBNET/NDL Center. It provides remote access to web based licensed content to the authorized member.

College organizes some of the co-curricular and extra-curricular activities including fine arts, festival and NSS programmes through online platforms. In future each Program will offer online courses like Swayam, NPTEL, MOOC in addition to the curriculum to enhance the level of learner-centric and skill oriented training to promote the abilities and employability of the students through which it can bridge the gap between academic and professional skills.

Extended Profile

1.Programme

1.1 33

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 2303

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 741

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3

2221

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1

761

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2

126

Number of full-time teachers during the year:

Extended Profile

1. Programme

1.1 **33**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1 **2303**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 **741**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 **2221**

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3. Academic

3.1 **761**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	126
Number of full-time teachers during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.3	126
Number of sanctioned posts for the year:	

4. Institution

4.1	747
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	

4.2	90
Total number of Classrooms and Seminar halls	

4.3	492
Total number of computers on campus for academic purposes	

4.4	52.07
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The model curriculum suggested by various educational agencies which are of National importance and ranked high are studied and compared. The syllabus was framed by considering Industry 4.0 World Development Forum, National Education Policy 2020 etc. In addition, OBE and CBCS pattern are considered in syllabus framing, reflecting the objectives of Vision, Mission and Quality Policy of the Institution.

The Curriculum and syllabus are updated obtaining the feedback from all the stakeholders and discussed thoroughly in the department level. The fine-tuned curriculum is sent to Curriculum Development Cell for complying with institutional requirements. Then, it is placed before the Board of Studies for further enrichment and approval. After approval, the recommended curriculum and syllabus are placed before the Academic Council for approval.

The Institution follows POs, PSOs and COs according to the requirements of the quality parameters to achieve the overall objectives considering the local, regional, national and global developmental needs.

Local Needs: 3 courses fulfill the local needs, which are: Tamil, English and Hindi.

Regional Needs: 38 courses focus on Regional needs, a few of which include: Tamil, Malayalam, Hindi, Bakery and Confectionary, Fiber to Fabric, Web Designing, etc.

National Needs: 51 courses cater to National needs, a few among those are: Software Engineering, Business Taxation, Human Resource Management, Hindi, etc.

Global Needs: 103 courses meet the Global needs, a few of which include: Travel and Tourism, World Cinema, Cultural Studies, Creative Writing, Advanced Fashion Designing, English, etc.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://vlbjcas.ac.in/index.php?route=informations/information&information_id=987

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

19

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

815

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

18

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

22

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The objective of the education Institution is not only to impart quality education but also to develop students as holistic and responsible citizens for which the Institution is focusing on Professional Ethics, Gender Equity, Human Values, Environment and Sustainability.

Professional Ethics:

The Professional ethics is imparted through 16 courses which include Corporate Governance, Business Ethics, Ethics in English Literature, Information Security, Media Law and Ethics at the Department level based on the requirements.

Gender Equity:

To empower the women, the courses like women and leadership, Women entrepreneurship and the relevant topics on women empowerment also included in all programmes apart from the seminars and workshops are conducted on grooming, social policy and equal importance for placement opportunity and women rights, etc., through Women Empowerment Cell.

Human Values:

Value Education course is offered to all the first year UG students. 7 courses impart Human Values including Personality Development, Hospitality and Personal Development, Cultural Studies, Personal Growth and Interpersonal effectiveness.

Environment and Sustainability:

The Environmental Studies course made compulsory for all the first year UG students. Students actively participate in Swatch Bharat

scheme to create awareness on cleanliness. Institution practices eco-friendliness by growing trees inside the campus and environment conservation through green campus with plastic-free zone.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

18

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1451

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

676

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System	
1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	A. All 4 of the above
File Description	Documents
Provide the URL for stakeholders' feedback report	https://vlbjcas.ac.in/index.php?route=naac/information&naac_id=15&activity_id=39#metric-1-4-1
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File
1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website
File Description	Documents
Provide URL for stakeholders' feedback report	https://vlbjcas.ac.in/index.php?route=naac/information&naac_id=15&activity_id=39#metric-1-4-2
Any additional information	View File
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment of Students	
2.1.1.1 - Number of students admitted (year-wise) during the year	
883	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

747

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

A five day Bridge Course is offered to all first year students to mould new entrants mentally and physically which helps them to comprehend difficult topics in new subjects. Slow learners and advanced learners are continuously identified and mentored. Learning levels of the students are first assessed through Higher Secondary Marks and continuously through Bridge Course, Continuous Internal Assessments, Class Participation, Projects and General Observations.

Slow learners:

The institution bestows priority for mainstreaming such slow learners by offering remedial classes, tutorial classes, special coaching classes, peer teaching and solving the previous questions. The classes are scheduled for a minimum of 6 hours for each course. This coaching has reduced the dropout rate and has helped the students to successfully complete their course.

Advanced Learners:

Value added programmes beyond curriculum and Additional Credit Courses are offered to Advanced Learners in second year and third year respectively. Totally 66 courses were offered with extra two credits for each course subject to a maximum of five credits. They are motivated to take up MOOC and Peer teaching. They are also motivated to present papers in Seminars, Conferences and Competitions enabling them to enhance their competency level.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vlbjcas.ac.in/naac/catering-to-student-diversity-2.2#metric-2-2-1

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/02/2022	2303	126

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The College endorses the use of balanced blend of heutagogy and pedagogy by teachers, as facilitators of learning, to provide psychologically and physically conducive learning environment to students, for their transformation from being dependent towards being self-directed human beings. Curriculum and syllabi are structured with components that enable incorporation of student - centric learning methods in teaching-learning process.

Experiential Learning:

Teachers use Outbound Training, Extension Activities, Guest Lectures, Subject-based Industrial Visits, Demonstration, Field Activities, Projects/Research and Hands-on Training methods to promote team work, communication skill, applications, life skills, self-initiation and self-assessment.

Participative Learning:

Teachers use Activity Based Learning, Seminars/Presentations, Group Discussions, Students' art exhibitions as Participative Learning Methods to improve self-confidence, voluntary participation, peer-interactions, co-ordination, team spirit and concentration to provide co-learning environment for all

participants. The activities of Literary and Drama Club, Vocal and Instrumentation Club are wholly student-centric.

Problem-solving:

Teachers use Design Thinking, Case Studies, Brainstorming, Mind-mapping, Class Quiz, Subject-based Research as problem solving methods to encourage creative and innovative ideas, identification of cause-and-effect relationships, students' observation and analytical skills, convergent and divergent thinking, varied perspectives of real problems in society, situational and social awareness, cognitive skills and etc.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://vlbjcas.ac.in/index.php?route=naac/information&naac_id=17&activity_id=42#metric-2-3-1

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The college provides a fully technology-enabled learning environment. Wifi facility is provided round the clock in the campus. During the year added 12 LCDs and 2 Smart classes, the use of online resources for teaching/learning process allows personalized learning at one's own place and pace without constraints of time and space. Specific portions of each course (up to 30%) are covered in blended/flipped mode. Online teaching skills of the faculty members have been enhanced through Faculty Development Programmes and Workshops with hands-on training.

Faculty members post class notes, presentations, e-content modules and online subject links which can be downloaded by students. Language and Literature Departments screen different films to show the students the interface between print text and visual text. Lectures, Seminars, Conferences, Workshops, Webinars, etc., are conducted through online. Online feedback is obtained from students for every course about teaching/learning parameters, and the required corrective measures are taken.

Faculty members continuously update their knowledge through online courses on MOOC platforms like NPTEL and Swayam.

The entire academic process, from preparation of timetable, lesson plans and uploading of internal marks are done through ERP software. Components of Continuous Internal Assessment such as Assignments, Seminars etc., are done through ERP software.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://vlbjcas.ac.in/index.php?route=informations/information&information_id=946
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

126

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

To improve the process of quality of teaching-learning academic calendar was prepared before commencement of academic year. The calendar consists of teaching plan, academic schedule, examination schedule and other events and activities. Academic year is divided into Odd and Even Semesters; each Semester will have atleast 90 working days. After completion of 35 and 70 working days of each semester, pre-model and model examinations are conducted. All particulars related to college such as General regulations, Regulations of an autonomous college, ensuring a Ragging-free campus, Discipline maintenance and conducting examinations are specified in the calendar. Academic activities are planned and scheduled in consultation with CoE and duly approved by Principal.

Teaching plans:

Teaching and evaluation schedules are planned and organized through following mechanisms:

- The teaching plan is prepared by every course teacher prior to commencement of the semester and it is recorded in personal log book which includes number of lecture hours, details of topics proposed to be covered, teaching aids proposed to be used, date and period of lecture, etc.,
- Class log book is maintained by the respective tutors and
- The Institution evaluates students' progress based on attendance, seminar, performance in examinations and extra curricular activities.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

126

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

28

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

727.6

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

8

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

59

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Extensive IT integration and reforms have been implemented in the examination procedures and processes. This is an initiative towards paperless processes, emphasizing ecological concerns.

IT integration in the examination procedures and processes:

- Maintains complete profile of the enrolled students
- Generates programme-wise students strength report
- Online examination application form and fees payment
- Online hall tickets, hall allotment and attendance sheets before the commencement of examination
- Subject entries with course code are made to facilitate mark entries.
- IT integrated seating arrangement facilitates the change of rooms allotted on a daily basis, facilitating the avoidance of malpractice
- CIA marks and its components entries are made by respective faculty members in the ERP software.
- Assigning dummy numbers to answer scripts for valuation ensures confidentiality
- Results processing and publication through college website within 15 days from the last date of examination
- All Requisition forms can be downloaded through website.
- The CIA and End semester marks can be viewed through website.
- Course-wise Result Analysis Reports are generated.
- Transcripts are provided for the students going abroad for higher studies
- World Education Service Verification
- Data access, editing and report generation are under direct control of CoE

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vlbjcas.ac.in/index.php?route=naac/information&naac_id=17&activity_id=44#metric-2-5-3

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

POs, COs and PSOs are framed by respective Board of Studies. Graduate Attributes are displayed in prominent places in the college and POs are displayed in the respective departments. The institution has clearly stated learning outcomes of Programs and Courses which mould students through following attributes:

- Attaining Professional Knowledge
- Innovative Application of Skills

- Exhibiting Creativity
- Social Responsibility
- Holistic Development

Syllabi can be accessed by students and faculty members through institution website. Students are made aware of POs and GAs during induction programme organized for first-year students. POs are also conveyed to students by class in-charge. Mapping of POs with COs is incorporated in the syllabus along with unit-wise division of syllabus, hours allotted, text and reference books.

POs and COs for all programmes and courses are aimed at equipping students with entrepreneurial, administrative and decision making skills. Some of programme outcomes are listed below. The students,

- Gain expertise in their chosen field to sustain in continuously changing global environment,
- Acquire high level of comprehension and competence in usage of languages,
- Gain skill in use of modern computational tools and high-end instruments and
- Are able to function meritoriously in multidisciplinary settings.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://vlbjcas.ac.in/index.php?route=informations/information&information_id=987

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Attainment of Programme Outcomes (PO) and Programme Specific Outcomes (PSO) are assessed through Direct and Indirect Assessment Tools.

Direct Assessment Tools: Knowledge and Skills are assessed through Continuous Internal Assessment (CIA) and End Semester Examination (ESE) marks.

CIA: CIA examination, Assignments, Seminars, Attendance and Skill Evaluation are recorded for 30%.

ESE: Cumulative performances through ESE, Practical Examinations and Project Evaluation are recorded for 70%.

Indirect Assessment Tools: Performance in Placement, Higher Education, Research and Entrepreneurship.

Process involved in POs, PSOs and COs attainment:

- Relationship of COs with POs and PSOs are mapped and scored. For Strong, Medium and Lesser association relationship, score 3,2 and 1 are provided and if it does not exist no score is provided.
- Total score weightage for each PO and PSO against CO is calculated.
- Attainment of POs and PSOs of each course contribution is calculated.
- Average attainment is calculated by 80% of Direct and 20% of Indirect Attainment.
- Weighted contribution of CO in attainment of PO and PSO is assessed.
- Final attainment is derived by consolidating weighted contribution.

Average of all the final attainment of PO and PSO are calculated and recorded as final attainment.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vlbjcas.ac.in/index.php?route=naac/information&naac_id=17&activity_id=45#metric-2-6-2

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

688

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://vlbjcas.ac.in/index.php?route=naac/information&naac_id=17&activity_id=45#metric-2-6-3

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://vlbjcas.ac.in/index.php?route=naac/information&naac_id=17&activity_id=46

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The college has six Research Departments and a well-defined research policy to promote research culture in the campus by establishing Center for Research (CFR) which implements various schemes to facilitate research activities. This Research Policy is the overall framework to guide and co-ordinate the initiatives of the staff and students towards Doctoral research in the sciences and the humanities, towards major and minor research projects, quality research publications and paper presentations in National and International Conferences.

The college has instituted CFR with the motto to develop research mobilization of funding from different agencies, promote innovative research and publication. The CFR has conducted 3 Research Circle Meeting and 2 Research Advisory Committee Meetings. The Research Advisory Committee of the college has promoted and motivated the staff members to submit research projects to DST, TNSCST, ICSSR, etc. Further, seed money of Rs. 2,62,385 was provided to the 25 faculty members for publishing their research papers in the journals in UGC care, Scopus Indexed, Web of Science and for the preliminary work. The research papers

were subjected to Plagiarism check through online open source.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://vlbjcas.ac.in/research-promotion-policy
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

2.623

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

2

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0.55

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

2

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vlbjcas.ac.in/index.php?route=naac/information&naac_id=18&activity_id=48#metric-3-2-2
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

5

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

2

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	www.novitech.in
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The College has established an Institution Innovation Council (IIC) and Entrepreneurship Development Cell (EDC) to promote start-up activities. Intellectual Property Rights (IPR) Cell which helps in understanding the concepts of patents and in protecting their innovations and Center for Research (CFR) which motivate and influence the faculty members and research scholar to submit new innovations. Innovation can be nurtured in an academic environment through all student-centered innovative and extension activities. The tie-up with PSGR Krishnammal College for Women makes use of incubation centre RWTP. Besides these, various activities are conducted to bring up the entrepreneurial spirit and foster the minds of youth. Students undergo training in different areas like areca leaf plating, bakery unit, usage of solar dryer and products with banana fibre and also learn how to bring to the market.

The institution has EDC to train the students to start a business. The cell accepts innovative ideas from the students and nurtures their ideas for start-ups by providing guidance to become successful entrepreneurs. The college organized a guest lecture on

"Skillup.Startup.Scaleup." Through EDC students were encouraged to put up stalls during the various events and functions to understand the reality and train them towards entrepreneurship.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vlbjcas.ac.in/index.php?route=naac/information&naac_id=18&activity_id=49#metric-3-3-1

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

25

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**3.4.2.1 - Number of PhD students registered during the year**

15

File Description	Documents
URL to the research page on HEI website	https://vlbjcas.ac.in/research-activities
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

33

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

8

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vlbjcas.ac.in/index.php?route=naac/information&naac_id=18&activity_id=50#metric-3-4-4

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed**3.4.5.1 - Total number of Citations in Scopus during the year**

0

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

1.02

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0.7295

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Extension activity makes students to understand reality of society and become aware of social issues. The college inculcates social values and responsibilities among students by imparting extension activities in neighborhood for holistic development of the society. The institution believes that serving people is serving God, hence provides knowledge, quality education for rural, urban and underprivileged people in society. The institution has Community Service Club, Leo Club, Nammazhvar Club, NSS, YRC and UBA through which guest lectures and awareness programmes, Street plays, Mime and Drama on Environment Awareness were conducted. NSS units organized various Extension activities like Hazards of Plastics, Helmet Awareness Rally, Blood Donation, Tree Plantation, Fundamental Rights, Conservation of Nature, Medical Checkup and visit to orphanages and old age homes.. UBA cell has adopted five villages in neighbour community to conduct awareness sessions to people.

The college organized 16 awareness programmes, 6 extension activities and 3 Swachh Bharath activities regarding social issues where more than 2,300 students and faculty members took part. 25 Tree plantation, cleanliness drive, environmental awareness programme, blood donation camps, awareness on social responsibility about self, surroundings, society and country are organized by NSS/NCC. Students have donated 120 units of blood during the year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vlbjcas.ac.in/index.php?route=naac/information&naac_id=18&activity_id=52#metric-3-6-1

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

1

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

44

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1461

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/

student exchange/ internship/ on-the-job training/ project work

266

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

17

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college has 8.1 acres land with built up area of 32965 Sq.ft to accommodate Classrooms, Laboratories, Library, Hostel, Auditorium, Seminar halls, Conference hall, Board room, adequate sports, transport facilities etc. It has 87 classrooms with ICT facilities and 557 computers in seven laboratories with a band width of 50 MBPS.

Department of ECS has General electronics lab, Micro Processor & Micro Controller labs, Department of CDF has two Cutting and Sewing Lab, Fashion Illustration Lab, Textile Processing Lab and Textile Testing lab. Department of VISCOM has Media Lab, Art Studio and Studio Lab. Department of CS &HM has Training Kitchen, Training Restaurant, Training Housekeeping, Training Front Office, Training Bakery and Confectionery. Department of English has a

Language lab.

The library has 38523 volume of books and 200 National and International Journals and fully automated with Auto Lib Software. The library provides reprographic and internet service.

The institution has certain perk features which includes Lift, Cafeteria, Gymnasium ,110 KV UPS and 110 KV Generator, 24/7 ambulance facility, Common rooms for students and faculty members, Solar Panels, Rain Water Harvesting System and Transport

The infrastructure and physical facilities are adequate for effective teaching and learning. The campus is monitored under 24/7 CCTV surveillance to keep a track of the safety of students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vlbjcas.ac.in/index.php?route=naac/information&naac_id=19&activity_id=54#metric-4-1-1

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The College has provided a number of facilities for supporting extracurricular activities related to culture, creativity, arts and recreation. Cultural events and academic activities are conducted in Conference Hall and Seminar Hall with a seating capacity of 300 and 400 respectively and in an open auditorium with 3000 seating capacity. College encourages students to participate in various college level, state level and national level competitions by providing financial support.

Yoga and Meditation club conducts programmes to staff and students to understand the importance of maintaining good health both physically and mentally. The Institution takes pride in celebrating 'International Yoga Day' involving the student community as a mark of enhancing physical and mental fitness.

Department of Physical Education took responsibility to develop the sportsmanship and comradeship. The college had earmarked five acres of land for Outdoor games namely: Volley Ball, Basket Ball, Ball Badminton, Hand Ball, Throw Ball and multipurpose ground for

Soft Ball, Foot Ball, Cricket, Kabaadi and Kho Kho.

The college had earmarked of nearly 300 Sq.m for Indoor games which is furnished with Gymnasium and accommodating the indoor games like Table Tennis, Carrom, Shuttle, Chess etc., Full time qualified trainers train the students.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://vlbjcas.ac.in/index.php?route=naac/information&naac_id=19&activity_id=54#metric-4-1-2

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

90

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

32.79

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library spreads in an area of 3000 sq ft. The library resource includes 38523 volume of books and 200 National and International Journals. The library is fully automated with Auto Lib Software. The library has a spacious reading hall and reference section. The reading area can accommodate 100 users at any point of time.

The activities of the library such as data entry, issue and return ,renewal of books, member logins etc are done through the software. The books are classified according to Dewey decimal classification. OPAC service is also provided where the users can search the collection of books by title, author, publisher etc. The books are being bar coded and the users are given unique barcode ID. Apart from the printed books, the library is having access to e resources of n list which is a part of e shodhsindhu consortium of INFLIBNET, where the users are given awareness and made to access browse and download e books, e journals, databases etc.

The new books are displayed for two weeks on the display stand. User orientation is provided. The library has 10 systems with 3 Mbps. For Enhancing security the closed circuit cameras have been installed.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vlbjcas.ac.in/index.php?route=naac/information&naac_id=19&activity_id=55#metric-4-2-1

**4.2.2 - Institution has access to the following:
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources**

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

2.37

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

304

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The College upgrades ICT enabled infrastructure periodically with suitable software and hardware for the enhancement of teaching-learning and networking capabilities. The IT policy of the College ensures authenticity of installation of software tools, responsibility of maintenance and timely renewal of all software of the Institution at regular intervals.

The institution uses IT to provide a competitive advantage in its

core areas of education and research. The institute aims at providing data recovery and backup, facilitating storage management, hardware, network operations, streamlining operations and simplifying end-user support.

The college has 50 MBPS leased line internet connection, 8 servers and 10 access points. Over 3000 users have access to this network. The budget allocation for IT is in line with the existing requirement and foreseeing the future ones. This budget is judiciously used to upgrade the existing set-up and replace the obsolete equipment.

Orel Talk in the language lab ,Adobe Premiere in media lab, G-Suite license for online teaching and learning ,Autolib software in library, MATLAB, Oracle, Tally, Windows, Server 2016, Office 2016, Sophos.AV databases and K7 Total Security are installed and maintained at regular intervals. Cyber security for entire internet networking is controlled by a hardware firewall Sophos 2100 with anti-virus and Cisco switches.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2303	557

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vlbjcas.ac.in/index.php?route=naac/information&naac_id=19&activity_id=56#metric-4-3-4
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

5.51

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The College has a well-defined policy and system in place for the maintenance and utilization of all its physical and academic facilities. The College has a Maintenance officer to oversee the maintenance activities.

Purchase, installation, stock list, cleaning and maintenance are

done on a regular basis. Annual Maintenance Contract (AMC) is in place for all the modern teaching aids, proper reporting system about repairs and replacements are in place through specific registers. The maintenance of equipments and cleaning is carried out after every practical session. The instruments and equipment in laboratories are maintained through AMCs.

The library staff undertakes stacking, shelf arrangement, dusting and floor cleaning. Book binding and annual pest control are outsourced. The college has an annual maintenance for Gym Equipment, Sports equipment, transport with supportive staff and assistants.

A housekeeping service looks after cleanliness on the campus. Website is maintained and updated with the help of external professionals. Institution follows all safety and security norms as required and makes optimal use of all security mechanisms. Safety of girls are ensured and appropriate measures are taken to make the campus safe for students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vlbjcas.ac.in/index.php?route=naac/information&naac_id=19&activity_id=57#metric-4-4-2

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

72

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the

institution and non-government agencies during the year

621

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://vlbjcas.ac.in/index.php?route=naac/information&naac_id=20&activity_id=58#metric-5-1-3
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

2042

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of

A. All of the above

statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

376

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

75

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

1

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

121

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The College created a platform for the active participation of students through the Student Council named "Manavar Mandram" which is empowered to promote and facilitate student activities inside the campus. Chairman, Vice-Chairman, Secretary and Treasurer of the student council are selected by the Selection Committee based on their discipline, academic performance and attendance percentage. The Selection Committee declares the student representatives after selection.

Each department has its own association for which a Chairman, Secretary and Joint Secretary are selected by the students. It carries out all the activities of the department based on their needs. A class committee with student members caters to the needs of the students. Student representatives are also involved in curriculum enrichment through Curriculum and Development Cell. Student representation in Mentoring system helps them to solve their issues.

The students are given due representation in various Committees, Clubs and Cells, such as IQAC, Placement, Sports, Newsletter & Magazine, Grievance & Appeal, Examinations, Library, Student Welfare, Anti-Sexual Harassment, Anti-Ragging, Entrepreneurial Development Cell, NCC&NSS, YRC/RRC, Women Empowerment, Vocal & Instrumental, Literary & Drama, Community Service, Photography club etc. By utilizing these opportunities, students can enhance their skills and contribute for the betterment of themselves and society.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vlbjcas.ac.in/index.php?route=naac/information&naac_id=20&activity_id=60#metric-5-3-2

5.3.3 - Number of sports and cultural events / competitions organised by the institution

5

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Association was established in 1995 and registered in the year 2018 under the Tamilnadu Societies Registration Act, 1975 vide registration no. SRG/Coimbatore/144/2019. The constitution of the association consists of President, Vice President, Secretary and Treasurer. There are 950 registered members of Alumni. The Alumni Association has contributed sum of Rs.3,17,160/ during the year 2021-22, which is utilized to augment the infrastructure facilities of the college. The college has prominent alumni working in key positions such as Software Engineers, Professors, Scientists and Teachers in various organization and countries. 18

Alumni Interaction Programmes were organized during the year. The alumni are extending their support in placements and internships of students in reputed organizations.

The association functions with the goal of strengthening the institute industry interactions. Alumni are invited as resource persons for guest lectures, various seminars, workshops and conferences organized by the institution. By interaction of the alumni, students are able to bridge the gap between industry and academics. Further, alumni association helps to understand various trends and changes taking place in the industry which strengthens the curriculum and teaching learning process.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vlbjcas.ac.in/index.php?route=naac/information&naac_id=20&activity_id=61#metric-5-4-1

5.4.2 - Alumni's financial contribution during the year

D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The governance at the college is structured and synchronized with the vision and mission of the institution with the motto of 'Educate to empower'. It includes the representation of members from the Management (The Chairman and The CEO & Secretary), industry, academia (Principal, HODs, and faculty), alumni and students.

The system is structured into a hierarchy that reflects levels of decision making. The strategic decisions like policy framing are done by the College Committee and the Governing Body. The Principal is empowered and instrumental in executing the policy decisions

qualitatively by conducting the meetings and comply with the norms and requirements.

The autonomy status of the institution by its virtue provides the liberty of freedom to change, develop and revise the curriculum based on the changing scenario in the industry, and the feedback received from various sects. The Committees are constituted for overall management of the admission, conduct of examinations, promotion of research and extension activities and encouraging cultural activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vlbjcas.ac.in/index.php?route=naac/information&naac_id=21&activity_id=62#metric-6-1-1

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The college has been practicing decentralization and participative management stylesince the inception. The college has a well-conceived and designed organizational structure in line with its leadership style at different levels of decision making. The core leadership team comprises the VLBJ Trust, Chairman, the Secretary and the Principal. Policies and processes that govern the college are initiated by this core team before the same are disseminated to others for discussions, deployment and action at the functional levels.

The Secretary and the Principal are responsible for the operations of the college and are supported by Headof the Departments, Faculty membersand student representatives at various levels. Academic and co-curricular activities are supported by the headsand faculty membersof various departments. Bottom up approach is adopted in the institution. Heads of the Departments assist the principal in overall decision making, implementation and coordination of all activities leading to the successful and smooth functioning of the institution.Non-teaching and office staff are involved in executing day to day support services for both students and faculties.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://vlbjcas.ac.in/index.php?route=naac/information&naac_id=21&activity_id=62#metric-6-1-2

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The Strategic Plan provides a comprehensive road map of the college for the next five years which helps in achieving the vision, mission and values of the institution and ensuring the success of our students. The Institution has framed this for the improvement of the following key areas.

Teaching Learning Process: Curriculum was updated to include the latest trends in every discipline periodically twice a year. Syllabus is framed based on Outcome Based Education by Board of Studies and approved by Academic Council.

Research and Innovation: The Centre for Research and Development has been established to promote research related activities among the students, scholars and faculty members. A journal has been launched to ameliorate the research skill among the employees which also motivates the faculty members to submit research proposals for various funding agencies.

Infrastructure: The College has added necessary hardware and software to equip classrooms and laboratories with ICT facilities. The College has a well-equipped library facility with 10 computers along with OPAC search for easy location of books, and has an institutional membership of NDL, NPTEL etc. by UGC-MHRD.

Student Support Activity: As on academic year 2021 -2022, the college has 17 functional MoUs with industries of which 7 MoUs were signed this year, to organize Workshops, Guest Lectures, training and design Curriculum.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://vlbjcas.ac.in/index.php?route=naac/information&naac_id=21&activity_id=63#metric-6-2-1
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Board manages the affairs of the institution through planning and supervision. The Governing Body is the statutory decision making body of the college which frames policies on various activities of the college and approves a quality strategy and sets a framework for the smooth running of the college. The Governing Body meets twice a year to deliberate the activities, and approves the decisions taken by the Academic Council, budget proposals of the Finance Committee, IQAC and new initiatives for the future.

The Governing Body also discusses the academic performances of the students, faculty training and development, research and other new initiatives and provides specific instructions for improvement. Based on the directions received from the Governing Body, the Principal, in consultation with Chairperson and Secretary of the college, manages the day-to-day affairs. Curriculum Development Cell in the institution plays an imperative role in curricular planning and implements strategies, and develops innovative academic programmes in an organized, efficient manner. Decision making is decentralized at all the levels of the institution. The college has well defined service rules and procedures on various activities right from appointment to exit of an employee.

File Description	Documents
Paste link to Organogram on the institution webpage	https://vlbjcas.ac.in/index.php?route=informations/information&information_id=945
Upload any additional information	View File
Paste link for additional Information	https://vlbjcas.ac.in/index.php?route=naac/information&naac_id=21&activity_id=63#metric-6-2-2

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The welfare measures are provided to motivate the faculty members which ensure the career progression of the staff and improve the efficiency. Leave Benefits include Casual leave, Medical leave and Maternity leave, winter and Summer Vacations. On Duty is granted for the staff attending seminars, conference, FDPs and research related activities. The Fringe benefits provided to the employees include coverage of Employee Provident Fund scheme; Group insurance covering accidents and unexpected demise; Transportation for teaching staff at subsidy rate, Special increment on award of Ph.D., Facilities to avail the loan/ advance for employees, Financial support to the faculty members who are attending workshops, conferences, seminars and FDPs. Free food and accommodation for the staff staying in the college hostel, Educational Fee Concession for wards of the Non- Teaching Staff

Members, Seed money to faculty members to take up research projects etc.

Other benefits include Facilities for career developments in terms of lab and digital library, Facility for indoor and outdoor games, Annual tour and recreation through Staff Welfare Club, Free Uniform for Teaching and Non-Teaching Staff Members, Conduct FDP and PDP for teaching and non-teaching staff for their career progression and Routine health check-up programmes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vlbjcas.ac.in/index.php?route=naac/information&naac_id=21&activity_id=64#metric-6-3-1

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

89

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

180

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The college has developed strategies for mobilizing resources, and ensures transparency in financial management. The institution has a developed mechanism of external and internal Audit of accounts and all financial transactions.

A qualified Chartered Accountant is appointed by the management. The internal audit is conducted on a routine basis and all the transactions are verified with relevant documents. Auditors verify all the records such as TDS, PF, ESI, transactions of office of the CoE, fees collections, reconciliation of fees collection with students' strength and prepares bank reconciliation statement. Deviations if any will be rectified immediately which ensure the correctness and promptness of all financial records.

A qualified Chartered Accountant is appointed as statutory auditor and the audit is carried out every quarter and all the transactions are verified with relevant documents. Deviations if any will be reported to the management for corrective actions. At the end of every year, the financial statements are finalized and submitted along with the audit report for discussion and approval of the finance committee and will be submitted to Board of Management and Governing Body for its approval. The statutory auditor files income tax returns and these reports are used for furnishing particulars to University, UGC, NAAC, AICTE etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vlbjcas.ac.in/index.php?route=naac/information&naac_id=21&activity_id=65#metric-6-4-1

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

NIL

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The college mobilizes sufficient funds for the growth of the institution, staff welfare and the holistic development of the students. Tuition fee, Hostel fee, Exam fee, Transportation fee are the key financial resources. Funds are also tapped from funding agencies like ICSSR, TNSCST, etc, for research projects. The institution also mobilizes revenue through consultancy and funds from alumni. A proper budgeting system exists for the optimum utilization of funds. The budget committee collects data on the requirements of departments and centres, as part of annual budget preparation and presents the same before the Finance Committee and Governing Body for final approval.

Funds received from students' tuition fee are spent on staff welfare and students' welfare, and other expenses of the institution. Hostel fee collected is utilized for expenditures in connection with the hostel. Research Grants are utilized for the purpose for which it is sanctioned and carrying out research activities. Revenue generated through consultancy works are shared between the faculty and the institution as per the consultancy policy. Alumni contribution is utilized for infrastructure augmentation. During the year, surplus if any will be kept as

corpus fund, which shall be used for augmentation of the infrastructure in the future.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vlbjcas.ac.in/index.php?route=naac/information&naac_id=21&activity_id=65#metric-6-4-3

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC of the College plays a vital role in institutionalizing quality assurance strategies through various mechanisms.

- Coaching classes were conducted for competitive examinations.
- Four FDPs and two PDPs were organized and 57 faculty members were attended 180FDPs organized by various institutions.
- 27 research project proposals were submitted to ICSSR for funding.
- 12 Faculty members have cleared SWAYAM courses.
- Four faculty members were awarded Ph.D in various disciplines.
- 33 articles have been published in UGC Care-list, two in SCOPUS indexed journals, published eight books, contributed eight book chapters and two patents.
- Applied for NIRF Ranking.
- Entered in to 17 MoUs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vlbjcas.ac.in/index.php?route=naac/information&naac_id=21&activity_id=66#metric-6-5-1

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

IQAC sets the bench mark for quality assurance on all the programmes and initiatives are taken for continuous review of teaching learning process in the Institution. Periodically internal and external audits were done there by to ensure incremental changes.

Teaching-learning process: During the commencement of every semester, lesson plans are submitted by the faculty members which are reviewed by the Principal through HoDs. Further internal and external academic audits are done and appropriate corrective measures are taken. The teaching skill of newly appointed faculty members is monitored after a month and observations are recorded by HoDs. The students are enriched beyond the classrooms through Institutional Training, internship programme, field visits, outbound training, project-work and guest-lectures.

Structures and Methodologies: The success rate of introducing OBE pattern is based on the Bloom's taxonomy. Students' performance is assessed through Continuous Internal Assessment which includes two internal examinations, one model examination and Practical examinations.

Learning outcomes: Minutes of the meeting are recorded and reviewed for bringing change in every aspect. Academic activities were discussed in the Class Committee Meeting and suggestions received from the Committee members are followed up. Appropriate steps were taken on the feedback received from the students, after review in the HoDs meeting.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vlbjcas.ac.in/index.php?route=naac/information&naac_id=21&activity_id=66#metric-6-5-2

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other

A. Any 4 or all of the above

institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

File Description	Documents
Paste the web link of annual reports of the Institution	https://vlbjcas.ac.in/index.php?route=naac/information&naac_id=21&activity_id=66#metric-6-5-1
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

To promote gender equity and safety, the college has various committees, including the Grievance Redressal Committee, Student Welfare Committee, Anti-Sexual Harassment Committee, Internal Complaint Committee and Anti-Ragging Committee. The college and KJ Hospital have signed a Memorandum of Understanding for the purpose of providing counselling to students. Two common rooms and sick rooms equipped with a first aid kit for both boys and girls are available. There are restrooms for the students with disabilities, lifts and ramps. In women's restrooms, there are napkin vending machines and incinerator for maintaining the health and hygiene. In athletics and other extracurricular activities, women are given equal opportunities. The unique training programmes and exclusive health awareness campaigns are organized by Women's Cell, to empower them. Hostel accommodation is provided separately for girls. Female faculty members can avail maternity leave with pay. The complaint / grievance boxes were installed apart from the e-mail ID for lodging the grievances if any.

The women safety, cyber security topics were included in curriculum. Around 33 programmes were conducted such as workshops, competitions, seminars, self-defense techniques, wellness camps,

personal hygiene. Regular meeting of parents, career guidance, marital, parenting, health and wellbeing counselling were provided. The exclusive counselor was also appointed.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vlbjcas.ac.in/index.php?route=naac/information&naac_id=22&activity_id=67#metric-7-1-1

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The college takes all effective measures to keep the campus free from plastics and other hazardous waste. 448 kgs of papers were converted as bio-degradable waste. A composite pit was also constructed to bio-degrade the solid waste, plants, leaves, etc., A biogas plant was installed at a cost of Rs 1,90,000 in men's hostel which produce the cooking gas. Through incinerators napkins are disposed. MoU has been signed with two local vendors to dispose E-waste. Exhaust fans and fume hood fans were used for exhausting smoke, vapour, etc., in the Catering Science and Hotel Management laboratories. Other non-degradable scrap materials are disposed on regular interval to keep the campus clean and tide. The plastic waste were also disposed through authorized dealers. The unused note books, papers, stationery and furniture items were donated to orphanages for reuse purpose.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

<p>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	<p>B. Any 3 of the above</p>										
<table border="1"> <thead> <tr> <th data-bbox="86 689 539 757">File Description</th> <th data-bbox="539 689 1439 757">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 757 539 898">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="539 757 1439 898" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 898 539 1003">Certification by the auditing agency</td> <td data-bbox="539 898 1439 1003" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 1003 539 1108">Certificates of the awards received</td> <td data-bbox="539 1003 1439 1108" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1108 539 1169">Any other relevant information</td> <td data-bbox="539 1108 1439 1169" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>		File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	View File	Certification by the auditing agency	View File	Certificates of the awards received	No File Uploaded	Any other relevant information	No File Uploaded
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Certification by the auditing agency	View File										
Certificates of the awards received	No File Uploaded										
Any other relevant information	No File Uploaded										
<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.</p>	<p>A. Any 4 or all of the above</p>										

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The college embraces all aspects of human diversity and values to ensure the vibrant learning community. Students from various cultural background are pursuing their higher studies with lot of aspirations. Hence, Guest speakers from various arena and background were invited to deliver lecture on cultural aspects, ethical issues, communal harmony, socio-economic and ethnic unity. The different programmes were organized to inculcate the values, communal harmony, linguistic and religion aspects. The Institution arranges programmes focusing on unity in diversity.

The communal and religious festivals were celebrated involving all, which promote the tolerance and unity among the students and faculty. Every year, Pongal ,Onam, Holi, Christmas, Ramzan, Navarathiri festivals were celebrated for promoting cultural harmony and integrity among students. Special days like Tamil New Year and Telugu New Year (Ugadi) were celebrated. In addition to this, Bharathiyar birthday, Dr.A.P.J.Abdul Kalam's birthday, Swami Vivekanandha's birthday were also observed.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The college provides a platform to the students to mould them as responsible citizens through various programmes like Role of

Social Responsibility in the Development of the Nation, and Contribution of youth towards communal harmony and integrity. Independence Day and Republic Day are celebrated every year in order to impart the constitutional obligations and values of national integration among the students and employees. On these days, special lectures were arranged to inculcate the feeling of patriotism and social responsiveness. The students actively participate in community service in order to promote the spirit of social consciousness. As part of it, various outreach and extension programmes were organized. The college also organized awareness campaigns like Voters day, Consumer awareness programme and visiting orphanages. Through which students gain values, knowledge, constitutional rights and duties.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The National and International commemorative days and events are regularly organized. National Energy Conservation day, World Environment day, Teacher's day, International Yoga day, National Science day, International Women's day, World Tourism day, Consumer Rights day were observed. Dr. A. P. J. Abdul Kalam's Birthday was celebrated, since he is an idol of thousands of scientists and young minds. Swami Vivekananda's Birthday was celebrated as National Youth day and his principles upon the development of Nation and Society. Gandhi Jayanthi, May Day, Bharathiar Birthday were celebrated. Holi, Onam, Pongal, Aayudha pooja, Christmas, Kovai Vizha festivals were also celebrated.

On the above occasions special events, programmes, cultural activities, competitions, special lectures, workshops, rally, public awareness programmes, expert talks, extension and outreach programmes were also conducted for students and staff members.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

- **Best Practice 1:**

Finishing School -To equip pre-final year students with the knowledge, skill and attitude necessary for employment through a variety of activities. Creating awareness among students on the recent career opportunities, Trends and difficulties in facing the market, and also to enhance student's language proficiency in English. The industry practitioners are invited to deliver the lecture and interact with the students to equip themselves with required proficiencies and etiquette to make them employable. This programme was conducted for 55 hours during the summer holidays

which is more effective in the holistic development of the students.

- **Best Practice 2:**

Adoption of Schools - The adopted schools in surrounding villages given training which includes Personality Development, Career Growth, Social responsibility and ethics and values. The faculty and students of the college visit the schools to train the students on subject and other specific areas as per the needs.

File Description	Documents
Best practices in the Institutional website	https://vlbjcas.ac.in/index.php?route=naac/information&naac_id=22&activity_id=68
Any other relevant information	https://vlbjcas.ac.in/index.php?route=naac/information&naac_id=22&activity_id=68

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Upliftment of Rural and Economically Backward Students

The college was established in the year 1991 with the motto of focusing on the development of rural youth. Over the period of time, the college area was slowly brought under Municipal Corporation and it came under urban area during the year 1999. The college caters to the needs of the rural youth in its vicinity. Hence, the focus of the college is the development of rural youth especially economically weaker sections with the motto of educate to empower. Among our students, 60% of the students are from rural area, 50% of the students are girl students, 60% of the students these belong to economically weaker sections, Among these 40% are girl students, and 25% of the students are going for part time jobs, not only to cater to the needs of their personal requirement but also to support their family. Hence, the college focuses on the distinctiveness to develop rural students, more specifically the students who are economically poor. In this connection, college initiates the system to provide scholarship and freeship by the management to those not only economically poor but also academically strong and deserving in sports.

File Description	Documents
Appropriate link in the institutional website	https://vlbjcas.ac.in/index.php?route=naac/information&naac_id=22&activity_id=69
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- To start new programme- BBA Aviation Management.
- To improve the curriculum structure as more quality oriented, based on the requirements of the industries.
- To promote innovation in teaching and learning process by involving different methods and advanced ICT tools.
- To provide wider platform to the students to enhance their skills by way of organizing more industry oriented activities under association and various committees.
- To organize more FDP and PDP programmes for teaching faculty members in order to improve their academic skills.
- To subscribe online research journals to promote research activity.
- To plan for conducting more extension activities and outreach programmes to inculcate social responsibilities and values among the students.