



VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE
(AUTONOMOUS)
AFFILIATED TO BHARATHIAR UNIVERSITY
KOVAIPUDUR, COIMBATORE - 42

AQAR – 2020-2021

CRITERIA – 4

**Metric-4.4.2 Established Systems and
Procedure for maintaining and
utilizing Physical Academic and
Support Facilities**

The following details are provided as sample document

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – laboratory, library, sports complex, computers, classrooms etc.

VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE
(AUTONOMOUS)
KOVAIPUDUR, COIMBATORE-641042.

COMPUTER LAB PROTOCOL'S

- It is mandatory for the Students to wear the ID card issued by the college, before entering the lab.
- Students must sign Log Registers while entering the Lab and at the Time of Exit.
- Students should not involve in any unauthorized installations on Lab Computers.
- Students must leave their bags and other personal belongings outside the Lab.
- Computers and peripherals are not to be moved or reconfigured without the approval of Lab Programmers.
- Students must maintain Silence inside the Lab.
- No Food, Drink or Use of tobacco in any form is allowed inside the Lab.
- Students are strictly prohibited from playing Computer Games, downloading, viewing or distributing any offensive materials (for example pornography, profane language etc.)
- Before leaving the lab, users must close all programs positively and keep the desktop blank.
- Users must close all the applications, turn-off the computer and arrange the chairs before leaving the computer lab.
- In case of theft / destruction of the computers or peripherals, double the cost of the lost items will be charged from the student/user.
- Keep the Lab Clean and Tidy. Tampering with the hardware or software settings will not be tolerated.
- The use of cell phones is prohibited in the computer lab. Cell phone usage in the computer lab is distracting to other students and instructors trying to work.
- Disruptive students will be asked to leave the Lab.


System Admin
Sys Admin
VLBJCAS




Principal

PRINCIPAL
V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE
(AUTONOMOUS)
KOVAIPUDUR, COIMBATORE-641 042

Library Rules and Regulations:

General Rules:

- Identity Card is compulsory for getting access to the library
- Silence to be maintained
- No discussion permitted inside the library
- Registration should be done to become a library member prior to using the library resources.
- No personal belongings allowed inside the library
- Using **Mobile Phones** and audio instruments with or without speaker or headphone is strictly prohibited in the library premises.
- Enter your name and sign in the register kept at the entrance counter before entering library.
- Show the books and other materials which are being taken out of the library to the staff at the entrance counter.
- The Librarian may recall any book from any member at any time and the member shall return the same immediately.
- Library borrower cards are not transferable. The borrower is responsible for the books borrowed on his/ her card.
- Refreshment of any kind shall not be taken anywhere in the library premises.

Admission to Library:

- Students are allowed to library only on production of their authorized/ valid Identity Cards

Working Hours of the Library:

- Monday to Saturday 9 am 5.30 pm

Circulation Issue System:

Books will be issued on presentation of the library card along with the ID card. Students are instructed to check the books while borrowing and they will be responsible for any type of damage or mutilation noticed at the time of return.

Overdue Charges:

Materials borrowed should be returned on or before the due date stamped, if returned late overdue fine will be charged for the delayed period.

Book Lost:

If the books are lost, then the borrower shall replace the books of the same edition or latest edition or pay double cost of the book after getting permission from the librarian.

Validity of Cards:

Library borrower cards are valid for the entire duration of the course to access library facilities at the end of the course borrower cards shall be returned to the library.

No due Certificate:

Each student shall obtain No dues certificate from the library after returning all the books issued, surrendering the borrower's cards and after paying outstanding dues, if any.

Care of Library Books:

Students are required to handle the books/ Journal very carefully, marking the pencil, writing or highlighting, tearing the pages or mutilating the same in any other way will be viewed very seriously. In such case reader shall be held responsible unless these are brought to the notice of the library staff at the time of issue.

Book bank:

SC/ST students of college can become a member of the book bank and will be issued 4 textbooks. Book shall be returned within two days after theory examination, otherwise a fine of Rs 1/- per day will be charged.

Reference section:

This section has Encyclopedia, Dictionaries, and Textbooks Reference books etc. which are only available for reference. User can make use of these resources.

Journal section:

In these section journals, general magazines and news letter are available. They are arranged department wise. The latest issues are displayed on display rack and other previous issues are arranged in the drawer. Bound volumes of periodicals are arranged in rack alphabetically and are meant only for reference within the library.



Dr. R. MAHESHKUMAR, M.L.S.C., M.Phil., PGDCA., Ph.D.
HOD & LIBRARIAN,
DEPARTMENT OF LIBRARY,
VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE,
KOVAIPUDUR - 641 042.
COIMBATORE DT



PRINCIPAL
V.L.B. JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE
(AUTONOMOUS)
KOVAIPUDUR, COIMBATORE-641 042.

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has a dedicated office that looks after the physical infrastructure like class rooms, administrative buildings, laboratories, sports complex and other physical assets including the services like water supply, electric supply and transport facilities. The physical infrastructure maintenance are look after by the Maintenance officer & Transport facilities are administrator by Transport officer. The library follows certain protocols in the usage of books. The entry register is kept for both staff and students at the entrance of the library and they can use their identity card to take books from library. Students can take books only after returning the previously borrowed books. At the end of every semester, all borrowed books must be returned to the library. Teacher's books entry is maintained in a separate register.

The lab facilities are open to all the students for academic purpose. The students must enter their names in the log book before entering the lab on time. The students are divided into batches so that the components or computers can be given equally for the use of students. Computer and electronic labs are monitored by the System administrator & Lab assistants throughout the day. Computer & IT infrastructure maintains Stock Register in order to keep the account of the non-functional equipments and infrastructure like computers, printers, etc. The students must maintain a lab manual and record the experiments and programs that they do in the lab. The computers and the components in the electronic lab are replenished and upgraded every year to provide a complete experience to the students.

The Institution has an efficient housekeeping system consisting of gardeners, sweepers and scavengers. The entire system is monitored by supervisors. Planting of seasonal trees and maintenance of lawns are carried out regularly in the premises. Construction, repair and maintenance of the main building and physical infrastructure like water, power supply and gas is looked after by the Supervisor. All minor problems are identified and repaired by hired technicians, carpenters and other workers. The college has a generator system for uninterrupted power supply. Wide Area Network (WAN), Intercom, etc. are renewed regularly to ensure its good service. The College conducts periodic checkups to ensure the efficiency / working condition of the infrastructure and cleanliness.. Adequate non-teaching staff members are employed meticulously to maintain sanitation and infrastructure, inclusive of Classrooms, Staffrooms, Seminar halls and Laboratories in the campus. Wash rooms and rest rooms and dustbins are cleaned at regular intervals. Periodic reporting on requirements of repairs and maintenance are submitted by the HODs to the Administrative Officer. The requirements are collectively processed in every semester. The College has facilities of Bio-metric System to monitor the arrival and departure of faculty members and sub-staff.

General Maintenance:

The Management Officer (MO) who works here on maintenance of the college will report consistently about the breakage of instruments and equipments to the higher authority. The breakage instrument will be supplanted with the enhanced one.

The college has designated people for keeping up the framework. For example are building support, transport, furniture and generator administrator during power close down. Separate Complaint registers are kept up for different administrations like electrical, plumbing, housekeeping and so on.

Maintenance of Electrical Equipments:-

Periodical checking of electrical hardware is conducted by the qualified Electrician who is appointed by the management. As per the pre-requisite minor fixes are completed immediately Major fixes are re-appropriated by following the guidelines of the institution.

Maintenance of Electronic Equipments:-

Regular checking of hardware is conducted by the qualified system admin and lab assistants As per the pre-requisite minor fixes are completed by the lab associate. Maintenance of PCs is carried out by Department of IT and CT. Major fixes are re-appropriated by following the guidelines of the institution. The defective trainer kits are adjusted by administration architects of indicated organizations. The measuring instruments are adjusted consistently by standard organizations.

Sports Facilities:

Sports complex plays a pivotal role with Physical Directors training the students who have enrolled themselves during their first year of study. A well experienced Physical Director has been appointed for sports facilities. Students are supported and motivated to participate in outdoor sports activities, ensuring physical fitness levels at all times. Institute has a football, basket ball and a volleyball ground including a well equipped gymnasium. Indoor games like Table-Tennis, Carrom, Badminton, Ring Tennis and so on are available. A well maintained Landscaping and Garden is maintained, to ensure a pollution free and healthy campus environment.

A games advisory group to deals with the issues and concerns identified with games. This committee consists of students as well as concerned faculty. A meeting is held on the last Friday of every month to have discussion among the students and staff members. Issues like the following are discussed in these meetings:

For Computer Laboratories (Utilization and Maintenance)

The research facilities in the college are governed by the statutory guidelines. Various types of equipment and material is secured to convey best benchmarks of instruction to students.

Students and staff are given separate login to use the intranet and web. Apart from the customary Lab classes, students are offered practice in programming languages by different value included courses which are undertaken through lab.

Preventive support and breakdown upkeep methods are pursued to guarantee greatest accessibility of the frameworks in the lab. Establishment of antivirus and firewall guarantee is verified. Consistently, status is refreshed subsequent to checking the equipment and programming state of the machines and the equivalent is noted in a register. Breakdown maintenance, system failure due to SMPS issue or boot failure is recorded in a register. On the off chance that the issue is minor, the specialized care staff of the Lab will correct it without a moment's pause. Periodic upkeep is maintained during the normal cleaning of the lab, programming updates and antivirus refreshes. Fire Safety hardware is maintained in Labs as a security measure

The following is displayed on the notice board of the lab.

- List of experiments
- List of equipments
- Student roll number along with batch number
- Working Timing of Lab hours
- Lab in-charge's name, Lab technician's name
- Emergency contact number for medical assistance
- Safety precautions
- Lab rules
 - It is mandatory for the students to wear the ID card issued by the college, before entering the lab.
 - Students must sign Log Registers while entering the Lab and at the Time of Exit.
 - Students should not involve in any unauthorized installations on Lab Computers.
 - Students must leave their bags and other personal belongings outside the Lab.
 - Computers and peripherals are not to be moved or reconfigured without the approval of Lab Programmers.

- Students must maintain Silence inside the Lab.
- No Food, Drink or Use of tobacco in any form is allowed inside the Lab.
- Students are strictly prohibited from playing Computer Games, downloading, viewing or distributing any offensive materials (for example pornography, profane language etc.)
- Before leaving the lab, users must close all programs positively and keep the desktop blank.
- Users must close all the applications, turn-off the computer and arrange the chairs before leaving the computer lab.
- In case of theft / destruction of the computers or peripherals, double the cost of the lost items will be charged from the student/user.
- Keep the Lab Clean and Tidy. Tampering with the hardware or software settings will not be tolerated.
- The use of cell phones is prohibited in the computer lab. Cell phone usage in the computer lab is distracting to other students and instructors trying to work.
- Disruptive students will be asked to leave the Lab.

Library Stock Maintenance System

Acquisition:

Concerned faculty member recommends books to be procured in their respective subjects. Students also recommend books based on their requirement. These requirements are endorsed by the concerned faculty member.

Invoice Processing:

All indents made by the faculty are forwarded through the Principal to the Chairman for approval. The request is made on the web, by print or through email contingent upon the comfort of the library and availability. Buy Orders are issued by the administrator. Solid merchants are picked dependent on their response to inquiries, accessibility of books and adherence to terms and conditions. Vendor panel is updated regularly based on performance.

Accessioning:

Entries are made in the bill register at the security gate of the college. Bills together with the books are sent to Library. The details of the Invoice and books are made available with the Accession Register and accession numbers are given to the books. Bill Files are maintained at Library.

Classifying:

Books are classified as per the Dewey Decimal Classification (DDC) schedule and class numbers are assigned.

Cataloguing:

Bibliographic Details are entered in Cataloguing Module database according to AACR2 (Anglo–American cataloguing rules) Standards.

Processing books:

Stamping – Library Stamp is put on the rear of the cover sheet, on secret page and on the last page. Standardized tags and Round marks are stuck on the cover sheet and overlaid with Cello tape. Due Date Slip and book cards are arranged well ahead of time. Fresh debuts are sent to New Additions Rack, Reference Section or Reserve Shelf.



APPOINTMENT ORDER

15.05.2019

Dear Mr.B.Mathavan

With reference to your interview dated 09.05.2019 and as per the terms and conditions of employment in our college, we are happy to inform you that you are appointed as Plumber.

Address:

1/133,Kaliyamman Kovil Street

Kodangipatti

Kuruvarpatti

Thoothukudi(D.T)

Pin No – 628904

Ph.No – 7826099726

You will be governed by the terms and conditions of service that are in operation from time to time.

1. Your gross salary is Rs.11000/-
2. On satisfactory completion of the above probation period, your case may be considered for confirmation or extension as the case may be subject to your performance.
3. You are liable to be terminated at any time during your service without notice or compensation, if your work or attendance or your conduct in the opinion of the management is found not satisfactory.
4. You will perform the job assigned to you at the efficiency levels assigned to such jobs by the college without any exceptions.
5. You shall always keep the college properties etc., safely and with proper care and keep your work area neat and tidy.
6. All the safety rules / instructions shall be strictly observed by you.



7. You will be governed by the rules and regulations of the college, which may be amended, altered or extended from time to time and any other orders introduced at any time for the smooth functioning of the college.
8. You are eligible to avail one day leave per month governed by the rules and regulations of the college.
9. This employment is subjected to your being found to be fit (medically/physically/mentally) and continue to be fit in future also.
10. You will have to treat as strictly confidential the affairs of the college and its students and patrons of which you may be cognizant and particularly syllabus, question papers, internal assessment particulars and other managerial and administrative information.
11. Your services are transferable to any place in the country or to any of our associate or sister concerns or its subsidiary, which may come up in the future at the sole discretion of the management.
12. During the course of your employment, you shall not at any time engage in or be concerned with or be interested directly or indirectly in any business, work or activity other than that of college or commit any act prejudicial to the interest of the college or its business (the management being the sole judge thereof). Breach of this condition on your part will be entitled the college to immediately terminate your employment.
13. You are required to keep the management informed the change in your residential address, change of marital status, major illness, additional qualifications etc., for the purpose of updating your personal records. Your last known address available with us will be deemed to be your address for all purposes.
14. You are being recruited and employed for specific assignment in which you would be constantly trained to qualify and contribute to the college, and as such at any rate you are expected to serve the company for a reasonable period of one year from the date of employment and shall not render yourself liable to be terminated or exit prematurely causing financial and operational loss to the college which you will be liable to compensate.
15. The management shall terminate the services with three months notice or three months pay in lieu thereof if in the sole discretion of the management, your services are no more required. The employee shall upon intension to quit the services, shall submit written notice there on not less than three months in advance and shall fulfill all the obligations during the notice period, assigned only at the discretion of the management or three months pay in lieu thereof if in the sole discretion of the employee.

In accordance with the standard practice of our college, we request you to treat the terms of your employment as confidential.

If you are agreeable to the terms and conditions mentioned above, please sign and return to us a duplicate copy of this letter in token of your acceptance.

Best regards

Please sign the duplicate copy of this letter in acknowledgement and acceptance of the terms and conditions of appointment.

I do hereby acknowledge that I have fully understood the terms and conditions of appointment and agree to the same and I will join duty on 15.05.2019.

B. Mathavan

MR.B.MATHAVAN

Jashu
17/5/19
CEO&SECRETARY



APPOINTMENT ORDER

02.08.2017

Dear Mr.P.Immanuel,

With reference to your interview dated 24.07.2017 and as per the terms and conditions of employment in our college, we are happy to inform you that you are appointed as Electrician and your services will be under probation for a period of one year.

Address:

1/72, Aladipatti

Kalyanasundarapuram

Aladipatti, Virudhunagar

Tamil Nadu - 626129

Ph.No:9791235416

You will be governed by the terms and conditions of service that are in operation from time to time.

1. Your gross salary is Rs.11000/-
2. On satisfactory completion of the above probation period, your case may be considered for confirmation or extension as the case may be subject to your performance.
3. You are liable to be terminated at any time during your service without notice or compensation, if your work or attendance or your conduct in the opinion of the management is found not satisfactory.
4. You will perform the job assigned to you at the efficiency levels assigned to such jobs by the college without any exceptions.
5. You shall always keep the college properties etc., safely and with proper care and keep your work area neat and tidy.
6. All the safety rules / instructions shall be strictly observed by you.
7. You will be governed by the rules and regulations of the college, which may be amended, altered or extended from time to time and any other orders introduced at any time for the smooth functioning of the college.



8. You are eligible to avail one day leave per month governed by the rules and regulations of the college.
9. This employment is subjected to your being found to be fit (medically/physically/mentally) and continue to be fit in future also.
10. You will have to treat as strictly confidential the affairs of the college and its students and patrons of which you may be cognizant and particularly syllabus, question papers, internal assessment particulars and other managerial and administrative information.
11. Your services are transferable to any place in the country or to any of our associate or sister concerns or its subsidiary, which may come up in the future at the sole discretion of the management.
12. During the course of your employment, you shall not at any time engage in or be concerned with or be interested directly or indirectly in any business, work or activity other than that of college or commit any act prejudicial to the interest of the college or its business (the management being the sole judge thereof). Breach of this condition on your part will be entitled the college to immediately terminate your employment.
13. You are required to keep the management informed the change in your residential address, change of marital status, major illness, additional qualifications etc., for the purpose of updating your personal records. Your last known address available with us will be deemed to be your address for all purposes.
14. You are being recruited and employed for specific assignment in which you would be constantly trained to qualify and contribute to the college, and as such at any rate you are expected to serve the company for a reasonable period of one year from the date of employment and shall not render yourself liable to be terminated or exit prematurely causing financial and operational loss to the college which you will be liable to compensate.
15. The management shall terminate the services with three months notice or three months pay in lieu thereof if in the sole discretion of the management, your services are no more required. The employee shall upon intension to quit the services, shall submit written notice there on not less than three months in advance and shall fulfill all the obligations during the notice period, assigned only at the discretion of the management or three months pay in lieu thereof if in the sole discretion of the employee.



VLB Janakiammal
College of Arts & Science

Ph : 91 422 2605162 / 63
Kovaipudur, Coimbatore 641 042.

E-mail : principal@vlbjcas.ac.in
Web : www.vlbjcas.ac.in

In accordance with the standard practice of our college, we request you to treat the terms of your employment as confidential.

If you are agreeable to the terms and conditions mentioned above, please sign and return to us duplicate copy of this letter in token of your acceptance.

Best regards

For

Please sign the duplicate copy of this letter in acknowledgement and acceptance of the terms and conditions of appointment.

I do hereby acknowledge that I have fully understood the terms and conditions of appointment and agree to the same and I will join duty on 25.07.2017.

Mr.P.IMMANUVEL

CEO&SECRETARY



APPOINTMENT ORDER

11.07.2018

Dear Mr.K.Sivakumar

With reference to your interview dated 09.07.2018 and as per the terms and conditions of employment in our college, we are happy to inform you that you are appointed as Admin – Maintenance Officer.

Address:

5/386-3 Pattehunder Layout

Aarumugagoundanur

Perurchettipalayam

Coimbatore – 641010

Ph.No:9952522750

You will be governed by the terms and conditions of service that are in operation from time to time.

1. Your gross salary is Rs.22500/-
2. On satisfactory completion of the above probation period, your case may be considered for confirmation or extension as the case may be subject to your performance.
3. You are liable to be terminated at any time during your service without notice or compensation, if your work or attendance or your conduct in the opinion of the management is found not satisfactory.
4. You will perform the job assigned to you at the efficiency levels assigned to such jobs by the college without any exceptions.
5. You shall always keep the college properties etc., safely and with proper care and keep your work area neat and tidy.
6. All the safety rules / instructions shall be strictly observed by you.



7. You will be governed by the rules and regulations of the college, which may be amended, altered or extended from time to time and any other orders introduced at any time for the smooth functioning of the college.
8. You are eligible to avail one day leave per month governed by the rules and regulations of the college.
9. This employment is subjected to your being found to be fit (medically/physically/mentally) and continue to be fit in future also.
10. You will have to treat as strictly confidential the affairs of the college and its students and patrons of which you may be cognizant and particularly syllabus, question papers, internal assessment particulars and other managerial and administrative information.
11. Your services are transferable to any place in the country or to any of our associate or sister concerns or its subsidiary, which may come up in the future at the sole discretion of the management.
12. During the course of your employment, you shall not at any time engage in or be concerned with or be interested directly or indirectly in any business, work or activity other than that of college or commit any act prejudicial to the interest of the college or its business (the management being the sole judge thereof). Breach of this condition on your part will be entitled the college to immediately terminate your employment.
13. You are required to keep the management informed the change in your residential address, change of marital status, major illness, additional qualifications etc., for the purpose of updating your personal records. Your last known address available with us will be deemed to be your address for all purposes.
14. You are being recruited and employed for specific assignment in which you would be constantly trained to qualify and contribute to the college, and as such at any rate you are expected to serve the company for a reasonable period of one year from the date of employment and shall not render yourself liable to be terminated or exit prematurely causing financial and operational loss to the college which you will be liable to compensate.
15. The Management shall terminate the services of those who have less than one year of service with one month notice or one month pay in lieu thereof is in the sole discretion of the management and for those who have more than one year of service, the Management shall terminate the services with 3 months notice or three months pay in lieu thereof is in



VLB Janakiammal
College of Arts & Science

Ph : 91422 2605162 / 63
Kovaipudur, Coimbatore 641 042.

E-mail : principal@vlbjcas.ac.in
Web : www.vlbjas.ac.in

the sole discretion of the Management when ,your services are no more required. The employee shall upon intension to quit the services, shall submit written notice there on not less than three months in advance and shall fulfill all the obligations during the notice period, assigned only at the discretion of the management or three months pay in lieu thereof if in the sole discretion of the employee

In accordance with the standard practice of our college, we request you to treat the terms of your employment as confidential.

If you are agreeable to the terms and conditions mentioned above, please sign and return to us duplicate copy of this letter in token of your acceptance.

Best regards

For

Please sign the duplicate copy of this letter in acknowledgement and acceptance of the terms and conditions of appointment.

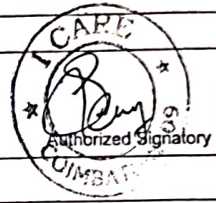
I do hereby acknowledge that I have fully understood the terms and conditions of appointment and agree to the same and I will join duty on 11.072018.


Mr.K.SIVAKUMAR


CEO&SECRETARY



Tax Invoice

I Care #15, 3RD Floor Sarojini Street, RamNagar, Colmbatore - 641009 Mail Id: service@myicare.in GSTIN: 33AACFI3679R1ZR State (Code): TAMIL NADU(33)						Invoice No ICS/20-21/0294				
						Invoice Date 07-Jan-2021				
						Purchase Order No GN - 2001				
						Purchase Order Date 05-Jan-2021				
						Sales Person Name Aadhinarayanan P				
Bill To: VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE KOVAI PUDUR COIMBATORECOIMBATORE- GSTIN : 88389 39254 State (Code) TAMIL NADU(33)						Ship To : VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE KOVAI PUDUR COIMBATORECOIMBATORE- GSTIN : 88309 39254 State (Code) TAMIL NADU(33)				
#	Part.No & Description	HSN Code	Qty	Unit Rate	Basic Amt	CGST %	CGST Amount	SGST %	SGST Amount	Total
	License Sophos - Central Intercept X Advanced for Server' Renewal S/N -	8471	1.00	4500.00	4500.00	9.00	405.00	9.00	405.00	5310.00
Sub Total			1.00		4500.00		405.00		405.00	5310.00
Amount (in Words):Five thousand three hundred and ten only									Total	5310.00
Remarks: Bank Details : Karur Vysya Bank Ltd Bank A/C : 1121135000005526 Bank IFSC : KVBL0001121 DECLARATION :We Declare that this invoice shows the actual Price of the Goods described and that all particulars are true and correct										
								For I Care  Authorized Signatory		
www.myicare.in Regd Office : #15, 3RD Floor Sarojini Street, RamNagar, Colmbatore - 641009 GSTIN :33AACFI3679R1ZR This is a computer generated invoice										

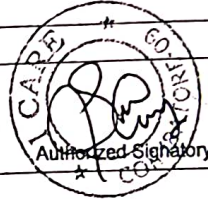
Bill Received on
30.01.2021


30.01.2021

Sophos Intercept X Antivirus
License period : 26th Oct 2020 to 25th Dec 2021

Tax Invoice

care
We Go Beyond To Serve

Care #15, 3RD Floor Sarojini Street, RamNagar, Coimbatore - 641009 Mail id: service@myicare.in GSTIN: 33AACF13679R1ZR State (Code): TAMIL NADU(33)					Invoice No ICS/20-21/0518					
					Invoice Date 27-Jan-2021					
					Purchase Order No _____					
					Purchase Order Date _____					
					Sales Person Name Aadhinarayanan P					
Bill To: VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE KOVAI PUDUR COIMBATORECOIMBATORE- GSTIN : 00389 39254 State (Code) TAMIL NADU(33)					Ship To : VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE KOVAI PUDUR COIMBATORECOIMBATORE- GSTIN : 00389 39254 State (Code) TAMIL NADU(33)					
#	Part.No & Description	HSN Code	Qty	Unit Rate	Basic Amt	CGST %	CGST Amount	SGST %	SGST Amount	Total
1	SERVICE CHARGE DOMAIN RENEWAL FROM 1.11.2020 TO 30.10.2021 100GB STORAGE	1234	1.00	33098.30	33098.30	0.00	3050.85	9.00	3050.85	39999.99
Sub Total			1.00		33898.30		3050.85		3050.85	40000.00
									Total	40000.00
Amount (in Words):Forty thousand only										
Remarks:										
Bank Details : Karur Vysya Bank Ltd Bank A/C : 1121135000005526 Bank IFSC : KVBL0001121										
DECLARATION :We Declare that this invoice shows the actual Price of the Goods described and that all particulars are true and correct								For I Care		 AUTHORIZED SIGNATORY
								Customer Signature		
www.myicare.in										
Regd Office : #15, 3RD Floor Sarojini Street, RamNagar, Coimbatore - 641009 GSTIN :33AACF13679R1ZR										
This is a computer generated invoice										

Bill Received on
30.01.2021


30.01.2021

PREV. HOSTING PERIOD : 01st OCT 2019 to 30th OCT 2020

2020-2021

DATE	NAME OF THE STUDENT	DEPARTMENT	REGISTRATION NO.
	P. Abinash	B.COM	18BC0002
4/7/20	A. Mukesh	MBA	18MBA028
21/7/20	J. Gopin	PHYSIOTHERAPY	AUT PHY DR.
2/2/2021	Ram Kumar	B.COM(CA)	18BCC013
5/4/2021	CS		
26/7/2021	CUO ABILASH S	B.COM CA	18BCC058
27/7/2021	COMS KODILAYAN A.R.	BSC (ED)	19BSC012
26/8/2021	SUD CHANDRU S.T.	B.COM (CA)	19BCC013
1/10/2021	SUD CHANDRU S.T.	B.COM (CA)-A	19BCC013
1/11/2021	SARAS MOULASOMAN - NCC	B.COM - B	19BCC011
8/11/2021	Vasishtha	B.COM . A	19BCC049
15/11/2021	Samthosh . V	BCA	19BCA024
15/11/2021	manivasaikam	BCA	19BCA055
22/11/2021	S. Karthikeyan	B.COM	19BCA012
29/11/2021	JITHIN FRANCIS . J	MBA	
1/12/21	Football team		
30/11/2021	Srinivas	BBA	19BBA004
30/11/21	Manivasaikam	BCA	19BCA055
13/12/21	JANARDHAN. G	BCA	19BCA025
13/12/21	MOHAMMAD YAZIN	BSC ECS	20BES007
16/12/21	S.HARISH ARAVINDRA	B.COM	20BCC008
16/12/21	G. Gowtham	MSC CS	21MSC05
20/12/21	S. Jaffer Sathik	MSCS	21MSC05008
20/12/21	S. Siva	MBA	21MBA036
24/12/21	Salman Khan S	MSCCS	21MSC017
26/12/21	Salman Khan S	MSCCS	21MSC017
27/12/21	Tejra. C.	BBA CA	20BBA018
29/12/21	Salman Khan S	MSC CA	21MSC017
5/1/2022	Chandru . (NCC)	B.COM CA	19BCC013
8/1/2022	R.Vivekandan	VISCOM	

QTY	EQUIPMENT RECEIVED	SIGNATURE	REMARKS
	Cork - 2		Barth
	Cork - 2		Barth
	Slipping tape - 1		
1	2. Marretti		
	hightmen		
1	Basket Ball		
1	Basket Ball		
2	volleyball - 1, Basketball - 1		
1	hight netting stand		
25	Kate, night		
0	Warning tape		
2	Football		
3	Hand ball + Tap		
4	Hand ball		
1	Tape		
6	Gloves		
1	Football		
1	Football bat		
5	Handball		
2	HAND BALL		
1	GK GLOVE		
1	JAVELIN		
1 set	Net		
1	first aid box		
1	Pole, Discus		
1	Sprayer		
3	Ball		
1	Ball		
2	Keeping pad, gloves		
7	cricket ball		
1	Basket Ball		
3	Shuttle cork		